



DEPARTMENT OF THE TREASURY
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU
550 Main Street, Suite 8002
Cincinnati, Ohio 45202

5020220

MEDIUM & LARGE ALCOHOL FUEL PLANT INFORMATION

As requested, we are enclosing the necessary forms for your use in applying for a permit as a MEDIUM or LARGE alcohol fuel producer. The following forms must be submitted to this office:

1. TTB F 5110.74, Application for an Alcohol Fuel Producer Under 26 U.S.C. You must include all information requested in Instructions 11a-f of the application.
2. TTB F 5110.56, Distilled Spirits Bond **(TWO ORIGINALS, NO PHOTOCOPIES)**
3. TTB F 5000.29, Environmental Information
4. TTB F 5000.30, Supplemental Information on Water Quality Considerations
5. TTB F 5000.9, Personnel Questionnaire, for each corporate officer, director, and stockholder of 10 percent or more; limited liability company member/manager; individual owner; and partner **(SINGLE COPY)**
6. SIGNATURE AUTHORIZATION – If someone will be signing the application and/or supporting documents or act on your behalf, you must submit one of the following with your application:
 - TTB F 5000.8, Power of Attorney,
 - TTB F 5100.1, Signing Authority for Corporate Officials. This may be granted by title rather than individual name, or
 - Corporate resolution or specific notification in organizational documents granting this authority

If you are filing as a sole owner and someone will sign documents on your behalf, you must file TTB F 5000.8, Power of Attorney.

If you are filing as a corporation, you must also file:

- Copy of Articles of Incorporation;
- List of officers, directors, and anyone holding 10 percent or more of stock, including addresses, and showing the number of shares held;
- A statement of the total number of stock shares issued; and
- Copy of certificate of incorporation executed by an officer of the state in which incorporated

If you are filing as a limited liability company, you must also file:

- Copy of Articles of Organization
- List of members/managers, including addresses, and their percentage of interest
- Copy of certificate of organization executed by an officer of the state in which organized

If you are filing as a partnership, you must also file:

- Copy of Partnership Agreement;
- List of the partners, including addresses, and their percentage of ownership;
- Copy of certificate of partnership where required to be filed by any State, county or municipality; and
- If there is a verbal agreement rather than written partnership agreement, please provide a written statement to that effect signed by all partners. If no single partner has signing authority on behalf of the partnership, all partners must sign each form sent to this office.

If the premises to be used for this operation are eligible for the National Register of Historic Places, you should not begin construction or remodeling until you have contacted the State Historic Preservation Officer (see enclosed information).

The alcohol regulations can be found on our website www.ttb.gov. Click on "Code of Federal Regulations" under "Laws & Regulations" in the 'Information by Topic' area and select Part 19, Subpart Y.

Please provide the information requested in Item 4 of the application and an e-mail address in the event we need to contact you about your application. If you have any questions, please contact this office at 1-877-882-3277 or 513-684-7150.

Enclosures

MEDIUM & LARGE ALCOHOL FUEL PLANT APPLICATION CHECKLIST

To be filed with the NRC (Cincinnati, Ohio)

- Application, Form 5110.74
- Distilled Spirits Bond, Form 5110.56
- Environmental Information, Form 5000.29
- Supplemental Information on Water Quality Considerations, Form 5000.30
- Personnel Questionnaire, Form 5000.9
- Signing Authority:
 - Power of Attorney, Form 5000.8
 - Signing Authority for Corporate Officials, Form 5100.1
 - Corporate resolution or specific notification in organizational documents
- Organizational Documents:
 - Certificate and Articles of Incorporation (for Corporations)
 - Certificate and Articles of Organization (for LLCs)
 - Partnership Agreement (for Partnerships)
 - By-Laws (for Corporations)
 - Operating Agreement (for LLCs)
 - Trade Name Registration (if required by state or local government)
 - Certificate to Operate in a Foreign State (if organized in a different state)
 - List of Stockholders (of 10% or more of stock), Directors, Officers, members/managers, and partners, including addresses, with titles and amount of shares/interest held
- Statement advising that the premises is covered under the National Historic Preservation Act (if applicable)

To be filed with the IRS

- Application for Employer Identification Number, Form SS-4