

**DEPARTMENT OF THE TREASURY**  
**ALCOHOL AND TOBACCO TAX AND TRADE BUREAU**  
**PAYMENT AGREEMENT**

**SECTION I - FINANCIAL OBLIGATION(S)**

NAME AND ADDRESS OF TAXPAYER/OBLIGOR	AGREEMENT CONTROL NUMBER
	TAXPAYER/OBLIGOR IDENTIFICATION NO.
	TAX PERIOD (S) <span style="float: right;">DATE</span>
EARLIEST CSED	KIND OF TAX

**SECTION II - TERMS OF PAYMENT AGREEMENT (Select only one)**

☐ **Extension Agreement.** I agree that the amount shown in Section I, plus any interest and penalties provided by law, will be paid as follows:

An initial payment of \$ \_\_\_\_\_ to be paid on \_\_\_\_\_ and the remaining balance of \$ \_\_\_\_\_ to be paid by \_\_\_\_\_

☐ **Installment Agreement.** I agree that the amount shown in Section I, plus any interest and penalties provided by law, will be paid as follows:

An initial payment of \$ \_\_\_\_\_ to be paid on \_\_\_\_\_ and payments in the amount of \$ \_\_\_\_\_ to be paid on the \_\_\_\_\_ of each \_\_\_\_\_ thereafter until the liability is paid in full.

**LIEN FILING DETERMINATION (Check one):**

<input type="checkbox"/> Notice of tax lien filed	<input type="checkbox"/> Notice of tax lien to be filed (taxpayer/obligor notified)
<input type="checkbox"/> Notice of tax lien not required	<input type="checkbox"/> Notice of tax lien not filed (reason)

**SECTION III - CONDITIONS OF AGREEMENT**

1. This agreement is based on your current financial circumstances and is subject to revision or cancellation if subsequent financial information required by TTB reflects a change in your ability to pay.
2. At any time during the terms of this agreement, your financial circumstances may be re-evaluated. The agreement may be changed or canceled at that time.
3. All Federal taxes or other obligations that become due during the term of this agreement will be paid on time.
4. All Federal tax returns that become due during the term of this agreement will be filed on time.
5. Interest and penalties will accrue until the liability is fully satisfied.
6. Permission to make installment payments may be withdrawn, and the entire financial obligation may be collected by levy on income or by seizure of property if the conditions of this agreement are not met, or if it is determined that collection of these financial obligations is endangered.
7. This agreement requires managerial approval. If it is not approved, you will be so notified.
8. Additional Conditions:

**SECTION IV - GENERAL INFORMATION AND TAXPAYER/OBLIGOR APPLICATION FOR APPROVAL**  
**(Section IV to be completed by the taxpayer/obligor)**

TAXPAYER'S TELEPHONE NUMBERS		
HOME:		BUSINESS:
BANKS (Name and addresses)	EMPLOYER (Name and address)	
TAXPAYER'S/OBLIGOR SIGNATURE	NAME/TITLE	DATE
PARTNER SIGNATURE(S)		DATE

**SECTION V - TTB REVIEW AND APPROVAL**

TTB ORIGINATOR'S NAME AND LOCATION (City and State)	OFFICE	DATE
NAME AND TITLE OF TTB APPROVING OFFICIAL:		DATE

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