



COLAs Online

What's New in COLAs Online 4.4 (Industry Members)


The following system updates and new functionalities are included in Version 4.4 of the COLAs Online system:

- **Character Count added to DBA/Trade Name field for Industry Members** – Industry Members may now see the countdown of characters remaining in the DBA/Trade Name field in their COLA application as they type or copy/paste text. There is an 80 character limit for this field.

DBA/Trade Name (if any)
Name used in the bottler or importer statement. [Read more...](#)

65 Characters remaining

- **Character Count added in wine appellation field for Industry Members** – Industry Members may now see the countdown of characters remaining in the Appellation field for their imported wine COLA application as they type or copy/paste text. There is a 500 character limit for this field.

Wine Appellation 
Required if appellation appears on the brand label.

Your Appellation Here

479 Characters remaining

- **Validation of changes for corrected applications** – Industry Members may now see an alert message when they try to resubmit their COLA application without making any changes.

A note displays at the bottom of the Verification page, informing Industry Members if there are no changes to their application.

Under the penalties of perjury, I declare: that all the statements appearing on this application are true and correct to the best of my knowledge and belief; and, that the representations on the labels attached to this form, including supplemental documents, truly and correctly represent the content of the containers to which these labels will be applied. I also certify that I have read, understood and complied with the conditions and instructions which are attached to an original TTB F 5100.31. Certificate/Exemption of Label/Bottle Approval.

* I agree

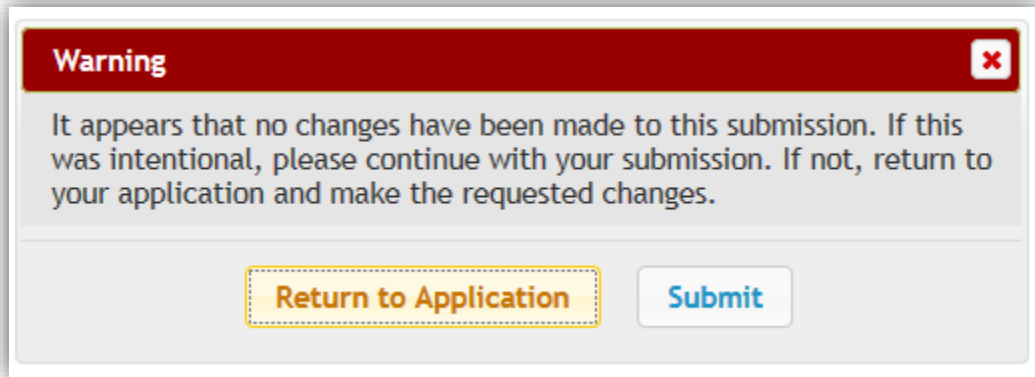
Date of Application 06/19/2018 **Applicant Name** [REDACTED]

No changes have been made to this submission.

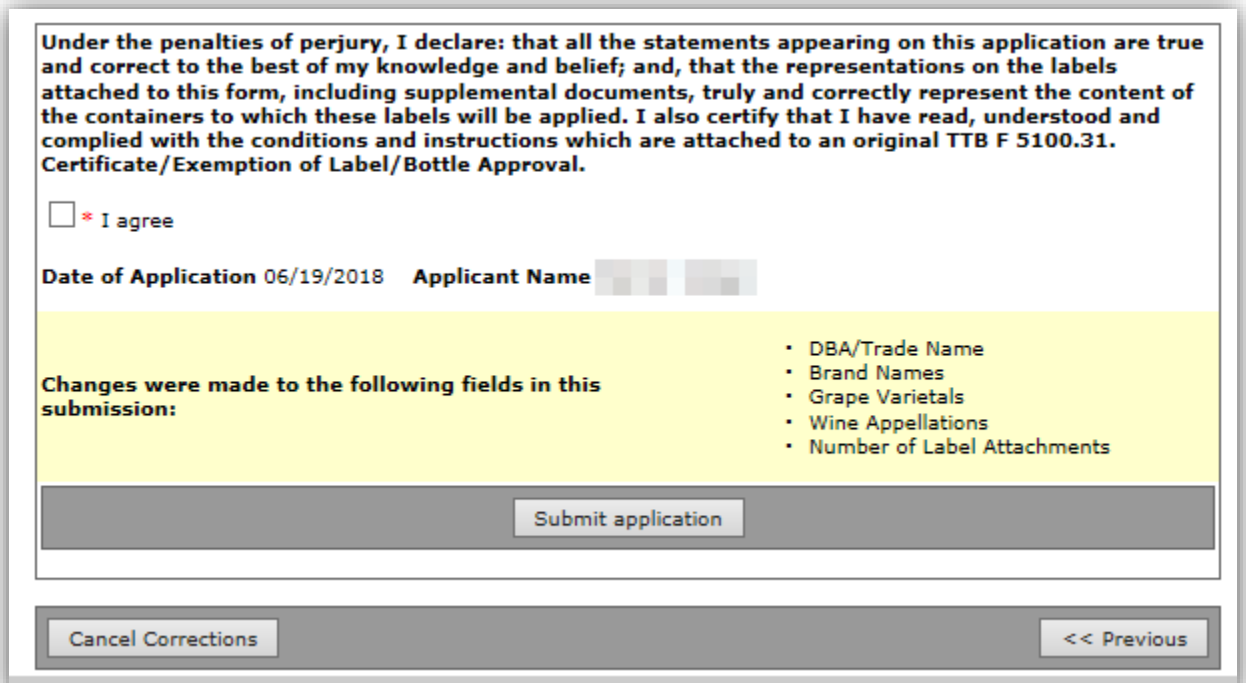
Submit application

Cancel Corrections << Previous

If Industry Members proceed to submit with no changes, a pop-up message will display, allowing users to either Submit or Return to Application to make the recommended corrections.



- **Display summary of changes** – Before they submit a corrected application, Industry Members will now be presented with a summary of the field(s) they have changed.



- **Label Type Brand (front) has been updated to 'Brand (front) or keg collar'** – Attachment types have been updated to account for keg collars being used as brand labels.

*** Step 2: Indicate Type of Image**
TTB may designate any image you upload as the brand label, if an image other than the one you uploaded as the brand label meets the brand label requirements. This change will NOT affect the actual image, only the designation of the upload.

*** Step 3: Specify the Actual Size**
This is the size of the actual image to be uploaded, if label is scanned. Only the image should be uploading to remove unwanted "white space" surrounding image.

--Select Type of Attachment--

width inches height inches

- **Permit selection on step 2 of the COLA application has been updated for industry members** – The button has been removed from Step 2. Industry members with multiple permits will now be able to select their permit(s) by double-clicking them one at a time. Wine industry members with multiple permits are instructed to upload only one permit per application.

*** Plant Registry/Basic Permit/Brewer's No.**
Double click to select permit; selections will appear in the list below.

--Select Permit #--

| No. | Address | Select Principal Place of Business | Remove? |
|-----------------|---------|------------------------------------|---------|
| (None assigned) | | | |

- **Formula section in COLA application is updated for Malt Beverage** – The Formula upload section on Step 2 of a COLA application has been redesigned to present more pertinent information and guidance. To help Industry Members making an informed decision, links to regulation and a formula tool have been included in the section.

Formula Approval
Beverages that include flavoring, coloring, or certain other ingredients require a TTB formula approval before you submit your label application - in this case, formula review is required even if your other ingredients are exempt per [Attachment 1](#) of the [2015-1 ruling](#).

Before proceeding, use the formula tool to [see if your beverage needs approval](#).

If it does, please obtain formula approval before completing this label application to avoid processing delays.

* Based on the formula tool, I believe:

Formula approval **is not** required for this beverage.

Formula approval **is** required, and I have the approval.

- **Formula section in COLA application is updated for Wine and Distilled Spirit** – The Formula upload section on Step 2 of a COLA application has been redesigned to present more pertinent information and guidance. To help Industry Members making an informed decision, a link to the formula tool has been included in the section.

Formula Approval
Beverages that include flavoring, coloring, or certain other ingredients require a TTB formula approval before you submit your label application. Before proceeding, use the formula tool to [see if your beverage needs approval](#).

If it does, please obtain formula approval before completing this label application to avoid processing delays.

* Based on the formula tool, I believe:

Formula approval **is not** required for this beverage.

Formula approval **is** required, and I have the approval.

- **Validation for wine Appellation has been added for industry members** – The system will prevent Industry Members from submitting a wine COLA application if they have selected a grape varietal but not an appellation. Further explanation and a link to the regulation is provided in the alert message. Users can either add an appellation or remove the varietal in order to proceed.

Create Application

Step 2 of 3 : COLA Information

** fields are required*

[Step 1](#) | [Step 2](#) | [Step 3](#)

Information / Error Messages:

- **You have entered a grape varietal, but not an appellation. Products that include varietals on the brand label (the one that contains the brand name), or a vintage date on any label, must include an appellation of origin on the brand label. Please be sure your label complies with [27 CFR 4.34](#), then enter the appellation in the field below.**
- **If the varietal appears only on a non-brand label, you don't need to list an appellation on your label or on this application. In that case, remove the grape varietal from the field below and proceed with your application.**

- **Prevent using commas in label dimensions field** – The system will no longer allow users to type commas in a label dimension field. A period is the accepted decimal marker.
- **Changes to Surrender COLA** – Industry Members will now have to provide a reason for surrendering a COLA. Once the user clicks the Surrender COLA link on an Approved application, the Surrender page displays with a mandatory drop-down where the user

will be able to select the appropriate reason. The Surrender button is disabled until a reason is selected.

Request to Surrender COLA

**fields are required*

TTB ID: 18057001000009
Brand Name: EFGTWRFT
Fanciful Name:
Type of Product: WINE
Source of Product: DOMESTIC

**Reason for COLA Surrender?*

-- Select Reason --
Business has closed
COLA no longer needed
Requested by TTB

Surrender