COLAs Online

What’s New in COLAs Online 4.4 (Industry Members)

The following system updates and new functionalities are included in Version 4.4 of the COLAs Online system:

- **Character Count added to DBA/Trade Name field for Industry Members** – Industry
  
  Members may now see the countdown of characters remaining in the DBA/Trade Name field in their COLA application as they type or copy/paste text. There is an 80 character limit for this field.

- **Character Count added in wine appellation field for Industry Members** – Industry
  
  Members may now see the countdown of characters remaining in the Appellation field for their imported wine COLA application as they type or copy/paste text. There is a 500 character limit for this field.
• Validation of changes for corrected applications – Industry Members may now see an alert message when they try to resubmit their COLA application without making any changes.

A note displays at the bottom of the Verification page, informing Industry Members if there are no changes to their application.
If Industry Members proceed to submit with no changes, a pop-up message will display, allowing users to either Submit or Return to Application to make the recommended corrections.

- **Display summary of changes** – Before they submit a corrected application, Industry Members will now be presented with a summary of the field(s) they have changed.
• Label Type Brand (front) has been updated to 'Brand (front) or keg collar' –
Attachment types have been updated to account for keg collars being used as brand labels.

• Permit selection on step 2 of the COLA application has been updated for industry members – The button has been removed from Step 2. Industry members with multiple permits will now be able to select their permit(s) by double-clicking them one at a time. Wine industry members with multiple permits are instructed to upload only one permit per application.
- **Formula section in COLA application is updated for Malt Beverage** – The Formula upload section on Step 2 of a COLA application has been redesigned to present more pertinent information and guidance. To help Industry Members making an informed decision, links to regulation and a formula tool have been included in the section.

```
Formula Approval
Beverages that include flavoring, coloring, or certain other ingredients require a TTB formula approval before you submit your label application. In this case, formula review is required even if your other ingredients are exempt per [Attachment 1](#) of the 2015-1 ruling.

Before proceeding, use the formula tool to [see if your beverage needs approval](#).

If it does, please obtain formula approval before completing this label application to avoid processing delays.

* Based on the formula tool, I believe:
  - Formula approval is **not** required for this beverage.
  - Formula approval is **required**, and I have the approval.
```

- **Formula section in COLA application is updated for Wine and Distilled Spirit** – The Formula upload section on Step 2 of a COLA application has been redesigned to present more pertinent information and guidance. To help Industry Members making an informed decision, a link to the formula tool has been included in the section.

```
Formula Approval
Beverages that include flavoring, coloring, or certain other ingredients require a TTB formula approval before you submit your label application. Before proceeding, use the formula tool to [see if your beverage needs approval](#).

If it does, please obtain formula approval before completing this label application to avoid processing delays.

* Based on the formula tool, I believe:
  - Formula approval is **not** required for this beverage.
  - Formula approval is **required**, and I have the approval.
```
• **Validation for wine Appellation has been added for industry members** – The system will prevent Industry Members from submitting a wine COLA application if they have selected a grape varietal but not an appellation. Further explanation and a link to the regulation is provided in the alert message. Users can either add an appellation or remove the varietal in order to proceed.

![Create Application Step 2 of 3: COLA Information](image)

**Create Application**

**Step 2 of 3: COLA Information**

* Fields are required

**Step 1 | Step 2 | Step 3**

**Information / Error Messages:**

* You have entered a grape varietal, but not an appellation. Products that include varietals on the brand label (the one that contains the brand name), or a vintage date on any label, must include an appellation of origin on the brand label. Please be sure your label complies with 27 CFR 4.34, then enter the appellation in the field below.

If the varietal appears only on a non-brand label, you don’t need to list an appellation on your label or on this application. In that case, remove the grape varietal from the field below and proceed with your application.

• **Prevent using commas in label dimensions field** – The system will no longer allow users to type commas in a label dimension field. A period is the accepted decimal marker.

• **Changes to Surrender COLA** – Industry Members will now have to provide a reason for surrendering a COLA. Once the user clicks the Surrender COLA link on an Approved application, the Surrender page displays with a mandatory drop-down where the user
will be able to select the appropriate reason. The Surrender button is disabled until a reason is selected.