

DEPARTMENT OF THE TREASURY

Bureau of Alcohol, Tobacco and Firearms

INSTRUCTIONS TO PREPARE AN APPLICATION FOR CERTIFICATE OF NONATTACHMENT OF FEDERAL TAX LIEN

(Submit your typewritten application and all accompanying documents in triplicate.)

Address application to:

Give date of application:

Please furnish the following:

1. Name and address of the person applying, under section 6235(e) of the Internal Revenue Code, for a certificate of nonattachment.

2. Description of the property for which you are requesting the certificate of nonattachment. If real property is involved, use the description in the title or deed to the property and give the complete address (street, city, state).

3. A copy of each notice of Federal tax lien, or the following information as it appears on each filed notice:

- Name of the ATF initiating office;
- Name and address of the taxpayer against whom the notice was filed;
- Date and place the notice was filed.

Under the Privacy Act of 1974, the furnishing of information requested in items 4, 5, and 6 is voluntary. It will be used to determine whether a certificate of nonattachment should be issued. Not providing the requested information may, in some cases, prevent the Chief, Tax Processing Center from issuing a certificate.

4. Your address at the time the notice of lien was filed, and how long you lived at that address.

5. Other residences and the dates you lived at each from the time the notice of lien was filed to the present.

6. Your social security number and that of your spouse.

7. Name, address and telephone number of your attorney or other representative, if any.

8. Any other information that might help the Chief, Tax Processing Center decide whether a certificate of nonattachment should be issued.

9. A daytime telephone number where you may be reached.

You should include the following declaration over your signature and title:

"Under penalties of perjury, I declare that I have examined this application, including any accompanying schedules, exhibits, affidavits, and statements, and to the best of my knowledge and belief, it is true, correct, and complete."

The Chief, Tax Processing Center may require additional information before issuing the certificate.