The following enhancements in functionality and interface are included in Version 4.1 of the Permits Online system:

- **Submit Cider Application for New Winery Operations** – You may now select “Cider Producer – Under 7% Alcohol Only” for Application Type when submitting an Application for New Winery Operation in Permits Online. If you are only producing products, such as cider, with less than 7% alcohol, you will be issued a registration, but we will neither require you to have nor issue you a permit.

- **Submit Cash Bonds Payments through Pay.gov** – You may now submit payments for cash bonds through Pay.gov. When you create a Permits Online application with a Bond Category of “Cash Bond,” you will be prompted to review and submit the cash bond payment amount through Permits Online. Once you do so, you will be re-directed to the Pay.gov website where you will be prompted to confirm and submit your cash bond payment information. After this is completed, you will receive confirmation of the record submittal in Permits Online.
What’s New in Permits Online 4.1 (Industry Members)

Bond Coverage Operations and Bond Category Information in Permits Online

Cash Bond Amount Information in Permits Online

Step 5: Cash Bond Amount

Listed below in the Application Payments table is the amount to be paid for your cash bond payment. If the amount is wrong or you no longer wish to submit a cash bond and prefer to submit another bond type (ex. Surety Bond), please click on the links above to return to the previous step and edit the information you submitted in the bond table.

Application Payments

<table>
<thead>
<tr>
<th>Payment Type</th>
<th>Coverage</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Bond</td>
<td>1500</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>

TOTAL

Note: If the amount is incorrect click on the above links to return to the previous step to edit the amount.

$1,500.00

Continue Application
What’s New in Permits Online 4.1 (Industry Members)

Confirm and Submit Cash Bond Amount through Permits Online

![Permits Online screenshot](image1)

**Step 5: Cash Bond Amount**

You will be re-directed to Pay.gov to submit your payment. If the amount is wrong or you no longer wish to submit a Cash Bond and prefer to submit another bond type (e.g., Surety Bond), please use the link above to return to the previous step and edit the information you submitted in the bond table. Please ONLY click the "Submit Payment" button ONCE and stand by while you are redirected back to Permits Online. Clicking the "Submit Payment" button multiple times may result in an error message.

* Payment Amount

Amount to be charged: $1,500.00

[Submit Payment]

Confirm and Submit Account Information through Pay.gov

![Pay.gov screenshot](image2)

**Permits Online Cash Bond**

Please enter checking or savings account information below.

* indicates required fields

- **Agency Tracking ID:** PONLCB60031
- **Payment Amount:** $1500.00
- **Account Holder Name:** Jane Smith
- **Account Type:** Business Checking
- **Routing Number:** 026966783
- **Account Number:** 243765391
- **Check Number:** 123

[Submit Payment]
What’s New in Permits Online 4.1 (Industry Members)

Confirm and Submit Payment Information through Pay.gov

►Note: Select the Submit button only ONCE to confirm and submit the cash bond payment information through Pay.gov or you may disrupt the process and need to repeat the steps from scratch.

Record Submittal Confirmation in Permits Online

- Application Summary Report – You may now access the Application Summary Report in Permits Online. The Application Summary Report is a record summary report for original and amendment applications and includes the following information:
  - Application Tracking Number
  - Application Type
What’s New in Permits Online 4.1 (Industry Members)

- Application Status
- Application Submitted Date
- EIN
- Company Name
- Premises Address, Contact, and Phone Number
- Application Contact
- Business Headquarters
- Mailing Address
- Application Information
- Application Specific Information Table (ASIT) Information

► Note: The Application Summary Report does not display any fields which do not contain values.

Select the Application Summary link from the Reports menu to display the report in PDF format (in a separate browser window or tab).

Display the Application Summary Report
• **Permits Online Help Update** – You have updates to system messages and help throughout Permits Online to better assist you with the application process. For example, you are now prompted with the following notice when you add Officer/Ownership information to an application in Permits Online:

**Important!! Ownership percentage should equal 100%. Select "Add a Row" to enter additional individuals, companies and/or trusts.**
• **Privacy Act Statement Update** – You may now view the following updated Privacy Act Statement in the Permits Online Login and Registration pages:

**TTB Privacy Act Notice**

We provide this information to comply with Sections 3 and 7(b) of the Privacy Act of 1974 (5 U.S.C. 552a(e)(3)):

1. **What is TTB’s authority to ask for this information?**

   We require this information under the authority of 26 U.S.C., Section 4222; 26 U.S.C. 5171(b), 5173, 5271(b), 5272, 5354, 5356, 5401, 5401(a), 5502(b), 5511(3), 5711 and 5712; 27 U.S.C. 204(c). You must disclose this information to engage in any of the businesses regulated pursuant to the above described statutes.

2. **What is the purpose for this information collection?**

   You give this information to enable TTB to determine your eligibility, suitability, and/or qualifications to engage in a business regulated by TTB.

3. **How does TTB routinely use this information?**

   We use this information to make determinations for the purposes described in paragraph 2. Also, we may disclose the information to other Federal, State, foreign, and local law enforcement, or regulatory agency personnel to verify information in your application where such disclosure is not prohibited by law.

   We may disclose the information to the Justice Department if it appears that the furnishing of false information may constitute a violation of Federal law.
Finally, we may disclose the information to members of the public to verify information in your application where such disclosure is not prohibited by law.

4. What happens if I do not supply the information TTB requests?

If you do not supply complete information, we may be prevented from making an informed judgment as described above. If you fail to supply the necessary information it may cause us to delay, deny or disapprove your application.

5. How might TTB disclose my Employer Identification Number (EIN) or Social Security Number (SSN)?

Pursuant to the statutes above, we are authorized to solicit this information. We use these numbers to identify an individual or business. Your disclosure of these numbers is voluntary. If you do not supply these numbers, your application may be delayed.

Privacy Act Statement Update (Login)

TTB Privacy Act Notice:

We provide this information to comply with Sections 3 and 7(b) of the Privacy Act of 1974 (5 U.S.C. § 552a(e)(3)).

1. What is TTB's authority for this information?

We require this information under the authority of 26 U.S.C., Section 4222; 28 U.S.C., 5171(b), 5173, 5271(b), 5272, 5354, 5356, 5401, 5401(a), 5502(b), 5513(i), 5711 and 5712; 27 U.S.C. 206(c). You must disclose this information to engage in any of the businesses regulated pursuant to the above described statutes.

2. What is the purpose for this information collection?

You give this information to enable TTB to determine your eligibility, suitability, and/or qualifications to engage in a business regulated by TTB.

3. How does TTB use this information?

We use this information to make determinations for the purposes described in paragraph 2. We may disclose this information to other federal, state, foreign, and local law enforcement, or regulatory agency personnel. Your disclosure of this information is voluntary. If you do not supply this information, your application may be delayed.

Privacy Act Statement Update (Registration)

TTB Privacy Act Notice:

We provide this information to comply with Sections 3 and 7(b) of the Privacy Act of 1974 (5 U.S.C. § 552a(e)(3)).

1. What is TTB's authority for this information?

We require this information under the authority of 26 U.S.C., Section 4222; 28 U.S.C., 5171(b), 5173, 5271(b), 5272, 5354, 5356, 5401, 5401(a), 5502(b), 5513(i), 5711 and 5712; 27 U.S.C. 206(c). You must disclose this information to engage in any of the businesses regulated pursuant to the above described statutes.

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