



Permits Online

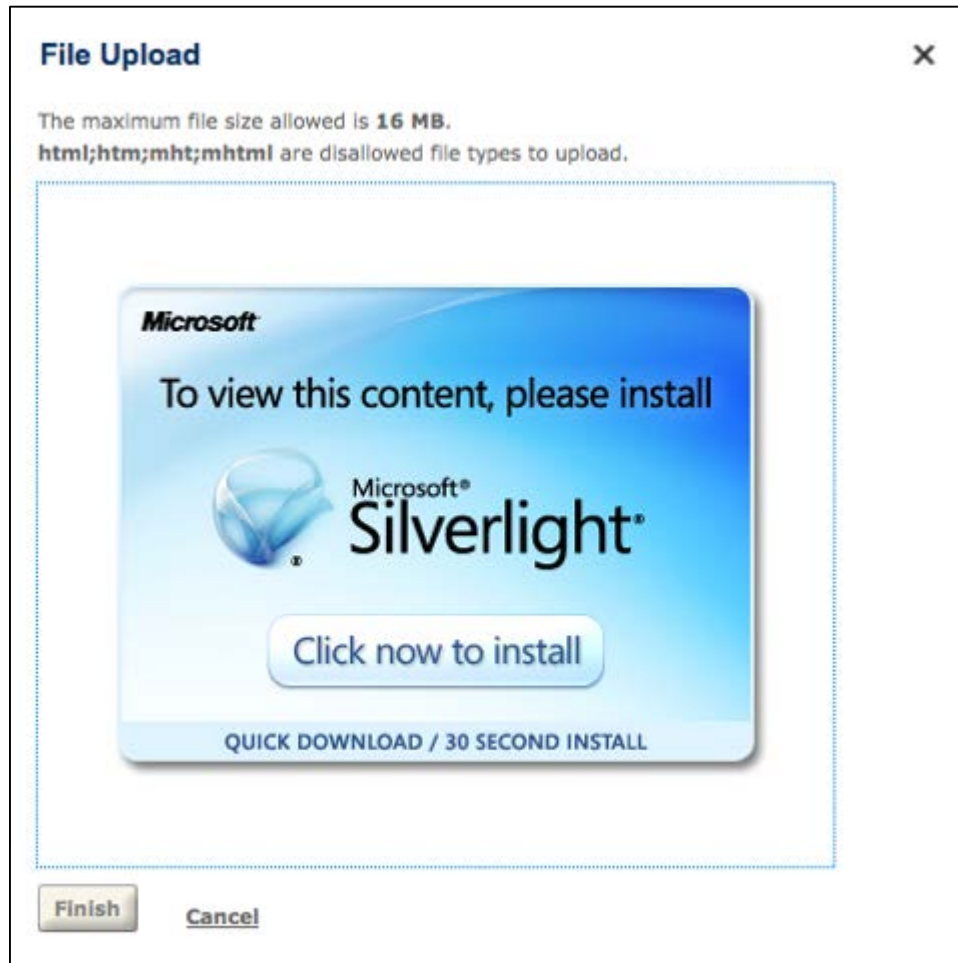
What's New in Permits Online 4.0 (Industry Members)

July 17, 2014

The following enhancements in functionality and interface are included in Version 4.0 of the Permits Online system:

- **Microsoft Silverlight Requirement for Uploading Attachments** – You may be prompted to install Microsoft Silverlight when attempting to upload an attachment in Permits Online. If you do not already have this free plug-in installed on your machine, you will be required to download and install it before you may upload attachments in Permits Online.

Microsoft Silverlight Installation Prompt



If you do not see the [Upload a New Attachment](#) link when creating an application in Permits Online and are not prompted to install Microsoft Silverlight, go to the [Microsoft web site](#) to download and install the plug-in.

What's New in Permits Online 4.0 (Industry Members)

- Permits Online Interface Updates** – You may now add 1-10 rows of application information simultaneously to the Permits Online application in a separate window. Previously, you could only add the application information a row at a time in the same page below existing rows. In addition, if you have a large number of rows, you no longer experience any performance issues.

Permits Online Application Information (Previous)

Application Information

OFFICER/OWNERSHIP INFORMATION

AT MINIMUM ONE ROW MUST BE COMPLETED IN THIS TABLE

This table must be completed for every person that will be listed as a sole proprietor, partner, officer, director, member, managing member, or stockholder holding ownership of 10% or more as well as for any company / trust which is an owner / member pertaining to this application.

Before completing this table, submit Owner Officer Information (OOI) application(s) for every person / company / trust identified in the statement above.

After submitting all OOI application(s), you will receive an OOI Tracking Number(s) necessary to complete this table. Submit OOI application(s) in conjunction with this application.

Select "Add row" for each person or company/trust related to the application.

Contact TTB for more information or support about this section at 1-855-TTB-PONL (1-855-882-7665) M-F 8am - 4pm EST.

<p><small>* How is Officer/Owner Info Submitted?:</small> ?</p> <p>--Select-- v</p> <p>EIN: <input type="text"/></p> <p>Last Name: <input type="text"/> ?</p> <p>List Additional Titles: <input type="text"/> ?</p> <p>Company Name: <input type="text"/> ?</p> <p><small>* Investment in Business:</small> <input type="text"/> ?</p>	<p><small>Officer/Owner Info Tracking No.:</small> <input type="text"/> ?</p> <p>First Name: <input type="text"/> ?</p> <p>Suffix: <input type="text"/> ?</p> <p>Title if Other: <input type="text"/> ?</p> <p>Trust Name: <input type="text"/> ?</p> <p><small>* Source of Funds (SOF) Description:</small> <input type="text"/> ?</p>	<p><small>* Officer/Owner Classification:</small> <input type="text"/> ?</p> <p>--Select-- v</p> <p>Middle Name: <input type="text"/></p> <p>Primary Title: <input type="text"/> ?</p> <p>--Select-- v</p> <p><small>* Description of Duties or Relation to the Proposed Operation:</small> <input type="text"/> ?</p> <p><small>* Percent Voting-Stock-Interest:</small> <input type="text"/> ?</p> <p><small>* How is SOF Documentation Submitted?:</small> <input type="text"/> ?</p> <p>--Select-- v</p>
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What's New in Permits Online 4.0 (Industry Members)

Permits Online Application Information (Current)

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Showing 1-1 of 1

How is Officer/Owner Info Submitted?	Officer/Owner Info Tracking No.	Officer/Owner Classification	EIN	First Name	Middle Name	Last Name	Suffix	Primary Title	List Additional if Other	Title	Description of Duties or Relation to the Proposed Operation	Company Name	Trust Name	Percent Stock-Interest	Investment in Business
<input type="checkbox"/> Faxed		Individual	Anita	Sharifi							TEST			10	10000

ALTERNATION OF PREMISES

Premises refers to multiple operations being conducted at a location with alternating use of premises, equipment, or tanks between those operations must be between two or more different approved production commodity types, such as a winery, brewery, distillery, or TPWBH. To show each additional alternation. Contact TTB for more information or support about this section @ 1-855-TTB-PONL (1-855-882-7665) M-F 8am - 4pm EST or click [here](#) to access the PONL Customer Reference Guide.

Alternation	Permit Number (if known)	Registry Number (if known)	Operating Permit Number (if known)	Application Tracking Number
1				

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<input type="checkbox"/> Faxed		Individual	Anita	Sharifi							TEST			10	10000

ALTERNATION OF PREMISES

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► **Note:** You must select the **Submit** button in the window to submit the completed rows.

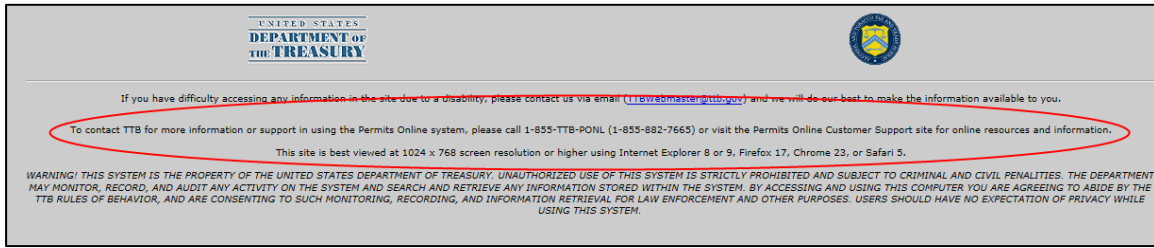
What's New in Permits Online 4.0 (Industry Members)

- **Permits Online Footer Update** – You may now view the following information in the footer of all Permits Online pages:

To contact TTB for more information or support in using the Permits Online system, please call 1-855-TTB-PONL (1-855-882-7665) or visit the Permits Online Customer Support site for online resources and information.

This site is best viewed at 1024 x 768 screen resolution or higher using Internet Explorer 8 or 9, Firefox 17, Chrome 23, or Safari 5.

Permits Online Footer Update

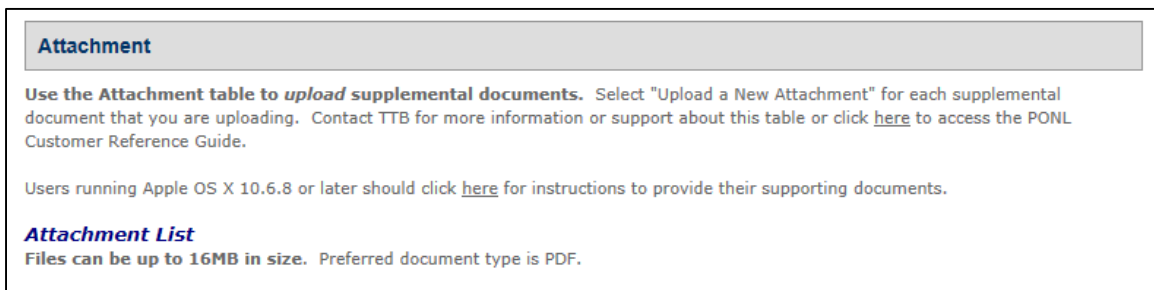


- **Permits Online Attachment Instructions Update** – You may now view the following information in Step 3 : Business Information > Business Info & Documents under Attachment Instructions when creating an application:

Use the Attachment table to upload supplemental documents. Select "Upload a New Attachment" for each supplemental document that you are uploading. Contact TTB for more information or support about this table or click [here](#) to access the PONL Customer Reference Guide.

Users running Apple OS X 10.6.8 or later should click [here](#) for instructions to provide their supporting documents.

Permits Online Attachment Instructions Update



Permits Online Attachment Apple OS X 10.6.8 (Mavericks) Qualifier

