

Documentation Guidelines:

- **Ingredients that do not require extra documentation:**

- Ingredients derived from a single source that do not contain limited or prohibited ingredients, added colors, nor alcohol.
 - Examples: Cinnamon, juniper berries, vanilla beans, lemon peel, orange oil, cherry juice, etc.

- **Ingredients that require a technical data sheet:**

- Ingredients derived from a single natural source that may contain limited ingredients, colors, and/or alcohol.
 - Includes extracts, essences with high alcohol content (above 7% v/v)*, distillates and solid extracts.
 - Examples: apple essence, cherry distillate, alcohol extract of lemon peels, fenugreek solid extract (with PG and caramel color)
- * *If the essence (regardless of alcohol content) is the only natural source of the naming flavor, we reserve the right to request a technical data sheet.*
- Compounded flavor
 - A Company Code/Name and TTB# is preferred and must be provided if available.
 - Documentation required if no TTB#:
 - Technical data sheet that contains:
 - Predominant flavoring ingredient(s) with quantities.
 - Description of manufacturing/production.
 - Solvent used.
 - Limited ingredients with quantities percent by weight.
 - Any coloring materials.
 - Products that contain greater than 0.5% abv must state what makes the product unfit for beverage purposes.
 - The information must be submitted on the manufacturing company's letter head.
 - If needed, manufacturing company may contact NPL directly with this information.

- **The submitting company may provide an in-house technical data sheet for products that come from multiple sources**:**

- Product must be the same regardless of source.
- It must contain all relevant information (limited ingredients, colors, etc.).
- For an alcohol-containing product:
 - The alcohol content must be the same from all sources.
 - Products that contain greater than 0.5% abv must state what makes the product unfit for beverage purposes.
- Document must state whether the product is purchased or made in-house.
- For compounded flavors, the manufacturing company's technical data sheet must be provided.

*** The NPL reserves the right to ask for a manufacturer's technical data sheet and/or a sample at any time. ***