



DEPARTMENT OF THE TREASURY
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU (TTB)
SPIRITS FOR USE OF THE UNITED STATES

(Complete this form in duplicate. See instructions at the bottom)

Application made to: Office of Permitting and Taxation, Alcohol and Tobacco Tax and Trade Bureau,
550 Main St., Ste. 8970, Cincinnati, OH 45202-3222

1. Application is made for a permit to procure: (Check applicable box(es))

Spirits, free of tax, from any qualified distilled spirits plant
for nonbeverage purposes, under the provisions of 26
U.S.C. 5214(a)(2). [Tax-free alcohol]

Spirits, free of tax, from Customs custody at the port of
entry of (City and State):

Specially denatured spirits from any qualified distilled spirits
plant or qualified specially denatured spirits dealer under
the provisions of 26 U.S.C. 5271.

Under the provisions of 26 U.S.C. 5313.

2. Name and Address of Requesting Department or Agency

3. Person to be Contacted Regarding this Application

Name

Title

Area Code and Telephone Number

4. Shipment to be Made to: (If more than one location, attach
separate sheet with information)

5. Employer Identification Number (EIN)

U.S. Officer or Official's Name

6. Authorized Official of Department or Agency

Agency/Department Name

7. Signature

8. Date

Address, City, State, Zip Code

9. Title

INSTRUCTIONS

1. You may file a single application for both specially denatured spirits (SDS) and/or tax-free (TF) spirits (Item 1). The Alcohol and Tobacco Tax and Trade Bureau (TTB) will issue one permit authorizing withdrawal and use of both kinds of spirits.

2. **Combined Application:** If you choose to have a single permit authorizing all agencies under your control to procure SDS and/or TF spirits, you must attach a list of the agencies with the complete premises addresses in Item 4.

3. **Applicant Signature:** If someone other than the head of the department or agency signs the application, you must furnish with the application evidence of their authority to sign for the department or agency, if it is not already on file with TTB (Item 5).

4. **Using Permit:** When your application is approved, an original permit is returned to you. When placing an initial order with a supplier, forward a photocopy of your permit with the order. You need only supply your permit number on subsequent orders.

5. **Use of spirits free of tax:** Your department or agency must use the nonbeverage TF spirits or SDS procured by this permit only for governmental purposes. The department or agency is responsible for procuring and properly using SDS and/or TF spirits under this permit. Officials responsible for the procurement and use of such spirits must take measures to adequately account for all spirits.

6. **Discontinuance and Disposition of Spirits:** When you discontinue using SDS and/or TF spirits you may dispose of any excess spirits to another government agency holding a valid TTB permit, or in any manner prescribed by TTB. TF spirits or SDS may not be disposed of to the general public. When an agency discontinues using spirits, the permit must be returned to Office of Permitting and Taxation, Alcohol and Tobacco Tax and Trade Bureau, 550 Main St., Ste. 8970, Cincinnati, OH 45202-3222 for cancellation, and all photocopies furnished to suppliers must be returned to the agency for destruction.

PAPERWORK REDUCTION ACT NOTICE: This form is not subject to the requirements of Section 3507 of Public Law 104-13.