

## DEPARTMENT OF THE TREASURY

## ALCOHOL AND TOBACCO TAX AND TRADE BUREAU (TTB)

**NOTICE OF RELEASE OF TOBACCO PRODUCTS, CIGARETTE PAPERS, OR CIGARETTE TUBES****PART I - IDENTIFICATION OF EXPORT WAREHOUSE PROPRIETOR OR MANUFACTURER**

1. NAME OF EXPORT WAREHOUSE PROPRIETOR OR MANUFACTURER	2. LOCATION OF PREMISES (Number, Street, City, State, and ZIP Code)	3. PERMIT OR FACTORY NO.
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A.

TO:

Office of Permitting and Taxation  
Alcohol and Tobacco Tax and Trade Bureau  
550 Main St., Ste. 8970  
Cincinnati, OH 45202-3222

4. ARTICLES TO BE RECEIVED

- ☐ CIGARS OR CIGARETTES  
☐ CIGARETTE PAPERS OR TUBES  
☐ SMOKELESS TOBACCO PRODUCTS  
☐ PIPE TOBACCO  
☐ ROLL-YOUR-OWN TOBACCO

5. TYPE OF RELEASE (check one only)

- ☐ IMPORTED ARTICLES (see instruction 5)  
☐ DOMESTIC ARTICLES (see instruction 5)

**OPTIONAL INFORMATION ABOUT EXPORT WAREHOUSE OR MANUFACTURER****FOR TTB USE ONLY**

E-MAIL ADDRESS	TELEPHONE NUMBER	AUDITED BY	DATE
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**PART II - CERTIFICATION BY AUTHORIZED TTB OFFICIAL**

This is to certify that the manufacturer/proprietor identified in Part I is a qualified manufacturer/proprietor as indicated and is authorized to receive the kind of articles specified in Part I, Item 4, without payment of the Internal Revenue tax under 26 U.S.C. 5704(c), or without payment of that part of duty attributable to the excise tax under 26 U.S.C. 5704(d).

6. SIGNATURE AND TITLE OF AUTHORIZED OFFICIAL, ALCOHOL AND TOBACCO TAX AND TRADE BUREAU	7. DATE
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B.

TO:

(Insert Name  
and mailing  
address of  
receiving  
manufacturer  
or proprietor)

**TRANSACTIONS AUTHORIZED.** Tobacco products, and cigarette papers or tubes imported or brought into the United States may, under 26 U.S.C. 5704(c) or (d), be released from Customs custody to an export warehouse proprietor or a manufacturer of tobacco products. Also, cigarette papers or tubes may be released under 26 U.S.C. 5704(c) or (d) to a manufacturer of cigarette papers and tubes. (For regulatory provisions see 27 CFR Part 4 1.)

**PART III - NOTIFICATION OF RELEASE BY CUSTOMS BONDED WAREHOUSE PROPRIETOR OR GOVERNMENTAL OFFICER WITH CUSTODY OF THE PRODUCT**

On the date shown in item 11, the following quantities of tobacco products, cigarette papers, and cigarette tubes were either released from Customs custody or returned by a governmental agency to the proprietor or receiving manufacturer indicated in Part I above.

**8. ARTICLES RELEASED**

LARGE CIGARS (Number) (a)	SMALL CIGARS (Number) (b)	LARGE CIGARETTES (Number) (c)	SMALL CIGARETTES (Number) (d)	CIGARETTE PAPERS (Number) (e)
CIGARETTE TUBES (Number) (f)	CHEWING TOBACCO LBS. OZ. (g)	SNUFF LBS. OZ. (h)	PIPE TOBACCO LBS. OZ. (i)	ROLL-YOUR-OWN TOBACCO LBS. OZ. (j)

9. SIGNATURE OF CUSTOMS WAREHOUSE PROPRIETOR OR RELEASING GOVERNMENTAL OFFICIAL	10. TITLE	11. DATE
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## INSTRUCTIONS

### ACTION BY PROPRIETOR OR MANUFACTURER SEEKING RELEASE

1. Prepare in triplicate.
2. Complete Part I and item B of Part II.
3. Mail all three copies to the Office of Permitting and Taxation, Alcohol and Tobacco Tax and Trade Bureau. The authorized TTB official will return all three copies after completing the certification in Part II.
4. Present all copies to the Customs bonded warehouse proprietor or the government officer having official custody of the products.
5. Identify as "*domestic*" those articles that were manufactured in the United States. Do not identify articles manufactured outside the 50 states and the District of Columbia as domestic articles. 26 U.S.C. 5754 restricts what can be done with domestic articles manufactured in the United States and labeled for exportation under 26 U.S.C.

Chapter 52. Identify articles that are manufactured outside the United States as imported articles. For example, identify articles of Puerto Rican manufacture as "*imported*."

### ACTION BY RELEASING GOVERNMENT OFFICIAL OR CUSTOMS WAREHOUSE PROPRIETOR

1. Complete Part III. In item 8, show the actual quantity of products released, and execute items 9, 10, and 11.
2. Mail the original of the form to the Office of Permitting and Taxation, Alcohol and Tobacco Tax and Trade Bureau, shown in item A.
3. Keep one copy and return a copy to the proprietor or manufacturer receiving the product.

## PAPERWORK REDUCTION ACT NOTICE

This request is in accordance with the Paperwork Reduction Act of 1995. The information collection documents transactions of taxable commodities on which tax has not been paid. TTB uses the information to determine that the transaction is in accordance with the laws and regulations and establishes the person responsible for the tax involved in the transaction. The information requested is mandatory by statute (27 U.S.C. 5704 and 5741).

The estimated average burden associated with this collection of information is 15 minutes per respondent or recordkeeper, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be addressed to Paperwork Reduction Act Officer, Regulations and Rulings Division, Alcohol and Tobacco Tax and Trade Bureau, 1310 G Street, NW., Box 12, Washington DC 20005. **DO NOT SEND COMPLETED FORMS TO THIS ADDRESS.**

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a current, valid OMB control number.