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COLAs Online

What's New in COLAs Online 3.10.1 (Industry Members)

February 6, 2014

The following enhancements in functionality and interface are included in Version 3.10.1 of the COLAs Online system:

• **Label Processing Times** – You may now view the current COLA label processing times by selecting the <u>label applications</u> link available on the TTB Online Portal page.

Label Applications Link on TTB Online Portal Page

Check the most recent processing times for label applications or beverage formula applications.

You may also login at any time to check the status of individual label applications and/or formula applications.

In addition, you may hear current COLA label processing times by contacting ALFD Customer Service at 1-866-927-ALFD (2533) and pressing Option 4 for Malt Beverage/Distilled Spirit Labeling and Formulation or Option 6 for Wine Labeling. You may also hold for technical assistance after hearing the COLA label processing times.

• **Date Field Validation Error** – You may not enter an invalid date field value in any date field. If the date field value is not in the MM/DD/YYYY format, an error message displays when COLAs Online validates.

Date Field Validation Error

Information / Error Messages:

- "Date Submitted (From)" must be a valid date of the following format: MM/DD/YYYY
- Selection of State for Exemption Disabled for Import You may not select a state for a Certificate of Exemption from Label Approval if the Source of Product is "Imported." The state drop-down list is disabled when "Imported" is selected as the Source of Product.

Selection of State for Exemption Disabled for Import



 Label Image Dimensions Validation – You may not enter invalid label image dimensions (width and height). If the label image dimensions are not numeric characters between 0-9 in NN.NN format (where N is a number), and error message displays when COLAs Online validates.

Label Image Dimensions Validation

Information / Error Messages:

- Invalid "Height" dimension entered. Valid dimensions must be of the form NN.NN where N is a numeric character between 0-9.
- Invalid "Width" dimension entered. Valid dimensions must be of the form NN.NN where N is a numeric character between 0-9.
- Sort Columns for the Home: My eApplications and Search Results: eApplications Pages You may now sort applications in the Home: My eApplications and the Search Results: eApplications pages by "Fanciful Name" and "Serial No."

Sort Columns for the Home: My eApplications

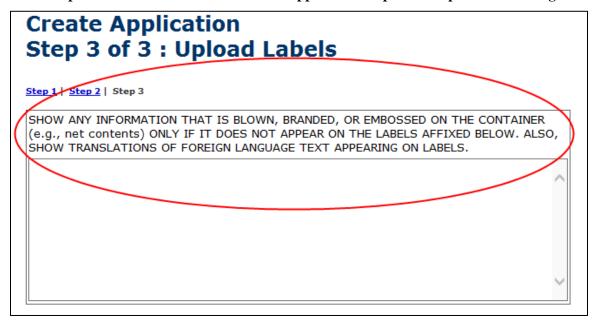


Sort Columns for the Search Results: eApplications Page



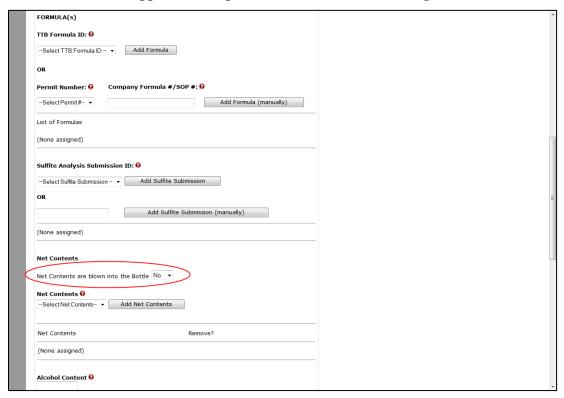
• Updated Instructions for the Create Application Step 3 of 3: Upload Labels Page – You may now view updated instructions for the Create Application Step 3 of 3: Upload Labels page.

Updated Instructions for the Create Application Step 3 of 3: Upload Labels Page

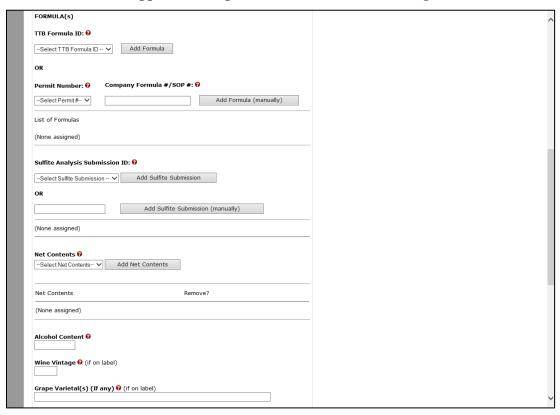


• Net Contents are blown into the Bottle Disabled – You may now no longer select whether or not Net Contents are blown into the Bottle on the Create Application Step 2 of 3: COLA Information page when creating an e-Application in COLAs Online. In addition, you may no longer view whether or not Net Contents are blown into the Bottle on the Verify Application and Application Detail pages in COLAs Online.

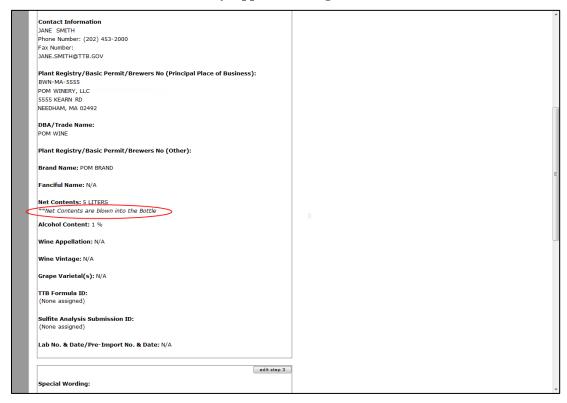
Create Application Step 2 of 3: COLA Information Page (Previous)



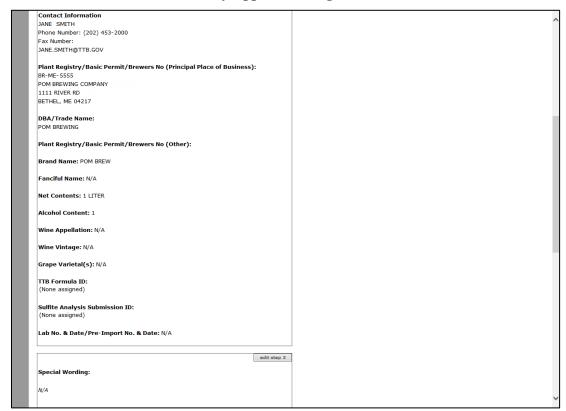
Create Application Step 2 of 3: COLA Information Page (Current)



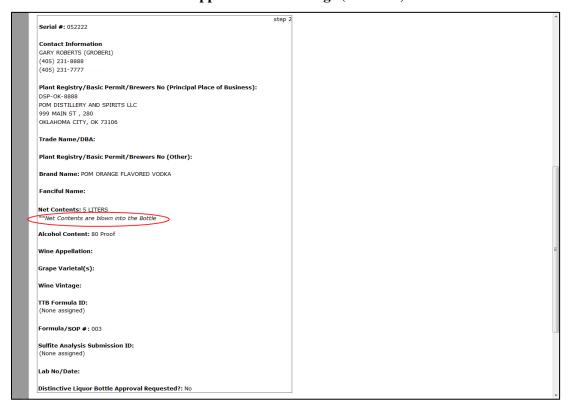
Verify Application Page (Previous)



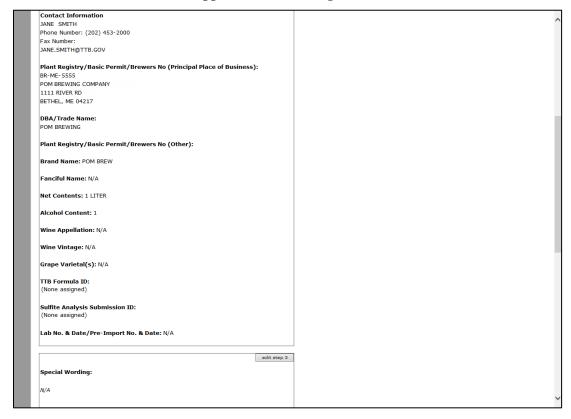
Verify Application Page (Current)



Application Detail Page (Previous)



Application Detail Page (Current)



• **New TTB Contact Information** – You may now use the following information to contact TTB for assistance:

If you wish to receive advertising, labeling, formulation, or COLAs/Formulas Online registration or password assistance by phone, please use the following number:

202-453-2250 or Toll Free 866-927-ALFD (2533)

When calling, you have several options:

- 1 = Address, fax, and hours of operation
- 2 = Technical questions about COLAs Online, and COLAs Online and Formulas Online password resets
- 3 = COLAs/Formulas Online registration
- 4 = Malt beverage labels or distilled spirit labeling, including status calls for both commodities
- 5 = Alcohol advertising
- 6 = Technical questions about wine labeling or status of wine applications
- 7 = Formulas Online, the status of your beverage formula, pre-import letter or laboratory analysis, and/or the production or classification of your alcohol beverage product

(Hours: 8:00 AM - 4:30 PM ET M-F, Except Federal Holidays)

Fax: 1-202-453-2300 E-mail: <u>alfd@ttb.gov</u>