



COLAs Online

What's New in COLAs Online 4.3 (Industry Members)

The following system updates and new functionalities are included in Version 4.3 of the COLAs Online system:

- **File Name Size Update** – Industry Members may now upload images or attachments with file names up to 150 characters in their COLAs application. Previously, file names were limited to 50 characters.

COLAs Online
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU

TTB F 5100.31: Application For and Certification/
Exemption of Label/Bottle Approval

- Home: My eApplications
- Create an eApplication
- Search for eApplications
- My Profile
- Contact Us
- Instructions
- Log Off

Upload Other Attachments

Information / Error Messages:

- File Name Must be Less Than 150 Characters.

Upload Other Attachments:

Step 1: Click Browse to Select Attachment
(Note: Valid type/extensions are DOC(.doc, .docx), TEXT(.txt), PDF(.pdf), JPEG (.jpg, .jpeg, .jpe).)

Browse...

Step 2: Indicate Type of Image

Other

Step 3: Click Attach File
(Note: You may attach up to 10 files per product. Each file may not exceed 750 KB.)

Attach file

Other Attachments: Successfully Uploaded

File Name	File Size	Type	Remove?
Repeat steps 1-3 to attach more files			

Step 4: Click Done when finished

Done

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- **Origin and Class/Type codes update in Public COLA Registry** – Searches in Public COLA Registry will now display the actual description of the Origin and Class/Type codes, next to their alphanumeric codes.

COLA Registry
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU

TTB F 5100.31: Application For and Certification/Exemption of Label/Bottle Approval

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[COLAs Online Logon](#)

Search Results: COLAs

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TTb ID	Permit No.	Serial Number	Completed Date	Fanciful Name	Brand Name	Origin	Origin Desc	Class/Type	Class/Type Desc
05201000000096	FL-I-1109	050004	02/05/2018	PREMIUM DARK	CERVEZA MALTA CUSQUENA	85	PERU	952	ALE
05203000000028	FL-I-1109	050003	02/05/2018		CERVEZA CRISTAL	85	PERU	951	BEER
05203000000029	FL-I-1109	050002	02/05/2018		CERVEZA CALLAO	85	PERU	901	BEER
07197001000163	BR-CA-UNA-1	075745	03/15/2018		GUONGZHOU HA LI WINE 99	04	ILLINOIS	900	MALT BEVERAGES
09293001000007	CA-I-5444	094465	03/14/2018		SW BROWN PERKY IRISH WINE	4D	DOMINICAN REPUBLIC	80	TABLE RED AND ROSE WINE
09315001000013	CA-I-5444	096388	03/14/2018		NW YELLOW ZIPPY SWISS WINE	4D	DOMINICAN REPUBLIC	80	TABLE RED AND ROSE WINE
09320001000001	BR-CA-ABC-1	098219	03/14/2018		NE MAGENTA CHOPPY LILY WINE	00	VA	80	TABLE RED AND ROSE WINE
09320001000002	BR-CA-ABC-1	098932	03/14/2018		CENTRAL YELLOW CHEESY ROSE WINE	00	VA	80	TABLE RED AND ROSE WINE

- **Warning message before Session time out** – Industry Members may now see a timeout warning message and count-down timer 2 minutes before the session expiration. The user will have the option to click the “Continue Session” button or close the pop-up to continue working.

My eApplications

Create an eApplication

This list is limited to your most recent 300 eApplications. Please use Search for eApplications link above to find applications not listed here.

[Printable Version](#)

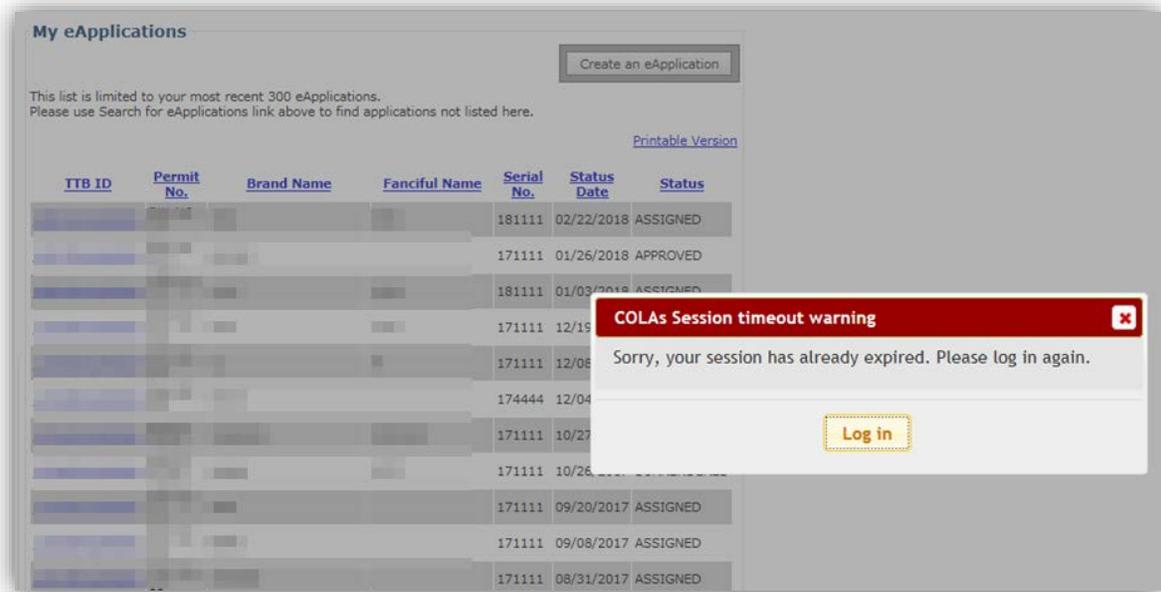
TTb ID	Permit No.	Brand Name	Fanciful Name	Serial No.	Status
				181111	02/22/2017
				171111	01/26/2017
				181111	01/03/2017
				171111	12/15/2016
				171111	12/08/2017 APPROVED
				174444	12/04/2017 SURRENDERED
				171111	10/27/2017 SURRENDERED
				171111	10/26/2017 SURRENDERED
				171111	09/20/2017 ASSIGNED
				171111	09/08/2017 ASSIGNED

COLAs Session timeout warning

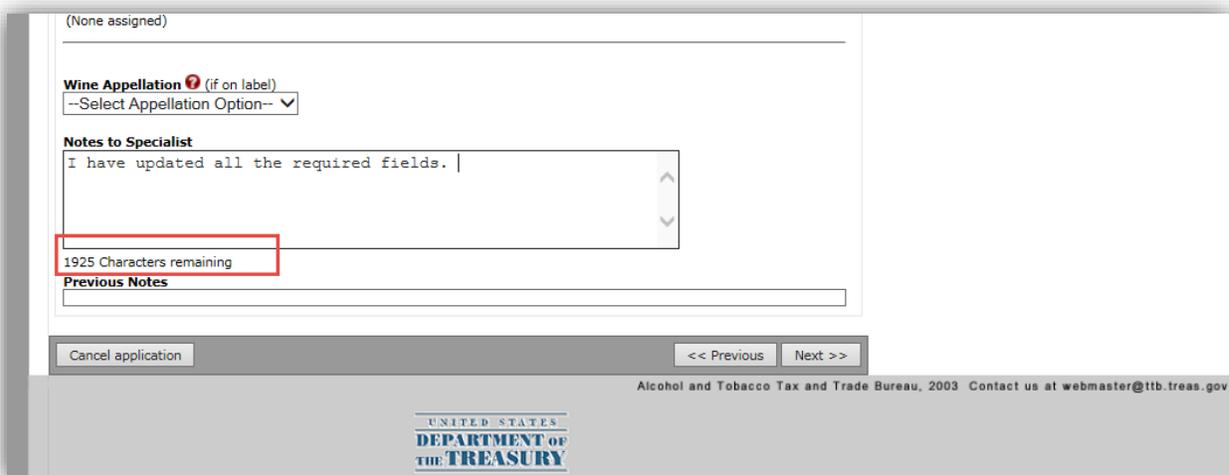
Your session will expire in 0 min 34 seconds. Select "Continue Session" to continue working.

[Continue Session](#)

- **Warning message after Session time out** – If the users do not take any action before the session expires, a pop-up message will display, informing them that their session has expired. They will then be able to log in again, if desired.



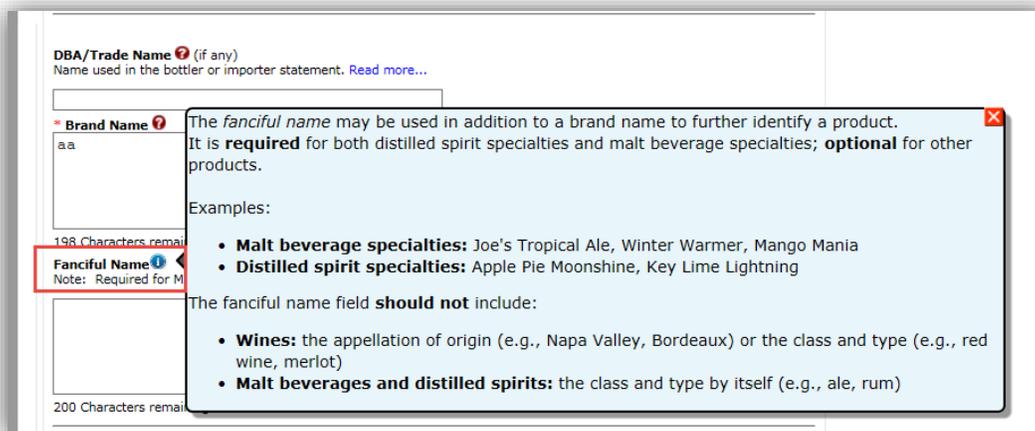
- **Character Count added in Notes to Reviewer field for Industry Members** – Industry Members may now see the countdown of characters left in the Notes to Specialist field in their COLAs application. There is a 1925 character limit when Industry Members begin to type or copy/paste text in the field.



- **Special Wording field is included with a character count** – Industry Members may now see the countdown of characters left in the special wording field in their COLAs application. There is a 1995 character limit when Industry Members begin to type or copy/paste text.



- **Pop-up box added to display more information about Fanciful Name** – Industry members may now see the pop-up box upon clicking inside the Fanciful Name text box or the  icon. This pop-up box provides useful information and examples on how to use the fanciful name field. You may close the pop-up by clicking the  mark, or anywhere else on the page.



- **Update to formula link section** – When there are multiple approved submissions for the same formula (e.g., when a formula is superseded), the TTB Formula ID drop down on Step 2 of the COLAs application will only display the most recent approved submission.

The screenshot shows a portion of a web form. At the top, there are radio buttons for 'Yes' (selected) and 'No'. Below that is a question: 'How are you providing the formula?' with two options: 'I have a formula number' (selected) and 'I am attaching an approved paper submission'. A red box highlights the label 'TTB Formula ID:'. Below this is a dropdown menu with a blue header that says '--Select TTB Formula ID--'. The menu items are blurred. Below the dropdown is a section for 'Grape Varietal(s) (if any)' with a note: 'Note: Select and Add one varietal at a time. Repeat if the label contains multiple varietals.' This section includes a dropdown menu with '--Select Grape Varietal--', an 'Add Grape Varietal' button, and a table with columns for 'Grape Varietal' and 'Remove?'.