



COLAs Online

What's New in COLAs Online 4.11 (Industry Members)

The following system updates and new functionalities are included in Version 4.11 of the COLAs Online system:

- **Login Experience** – The login experience will change for COLAs Online. New user friendly screens will be provided.

The changes to the login screens are outlined below:

1. Once you get to ttbonline.gov, if you are an already registered user, you will select the **COLAs Online** button.

An official website of the United States government [Here's how you know](#)

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REGISTER HOW TO REGISTER PUBLIC COLA REGISTRY FAQ CONTACT US

Already registered? Log in:

[Formulas Online](#) [COLAs Online](#)

Looking for Permits Online instead? [Log in to Permits Online](#)

Tell us what you think. [Sign up](#) to be notified about opportunities to tell us how we can improve our systems and services.

2. Once you select **COLAs Online**, you will be directed to the new login page. Once you have successfully logged on, you will enter the application.



- Industry members can go back to the main TTBoonline page by simply selecting on the TTBoonline banner on top of the screen.

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LOG IN

[to continue to Formulas Online/COLAs Online](#)


[Register for an account](#) | [Recover username](#) | [Set a new password](#)

Username

Password

Log in

Looking for Permits Online instead?

 [Log in to Permits Online](#)

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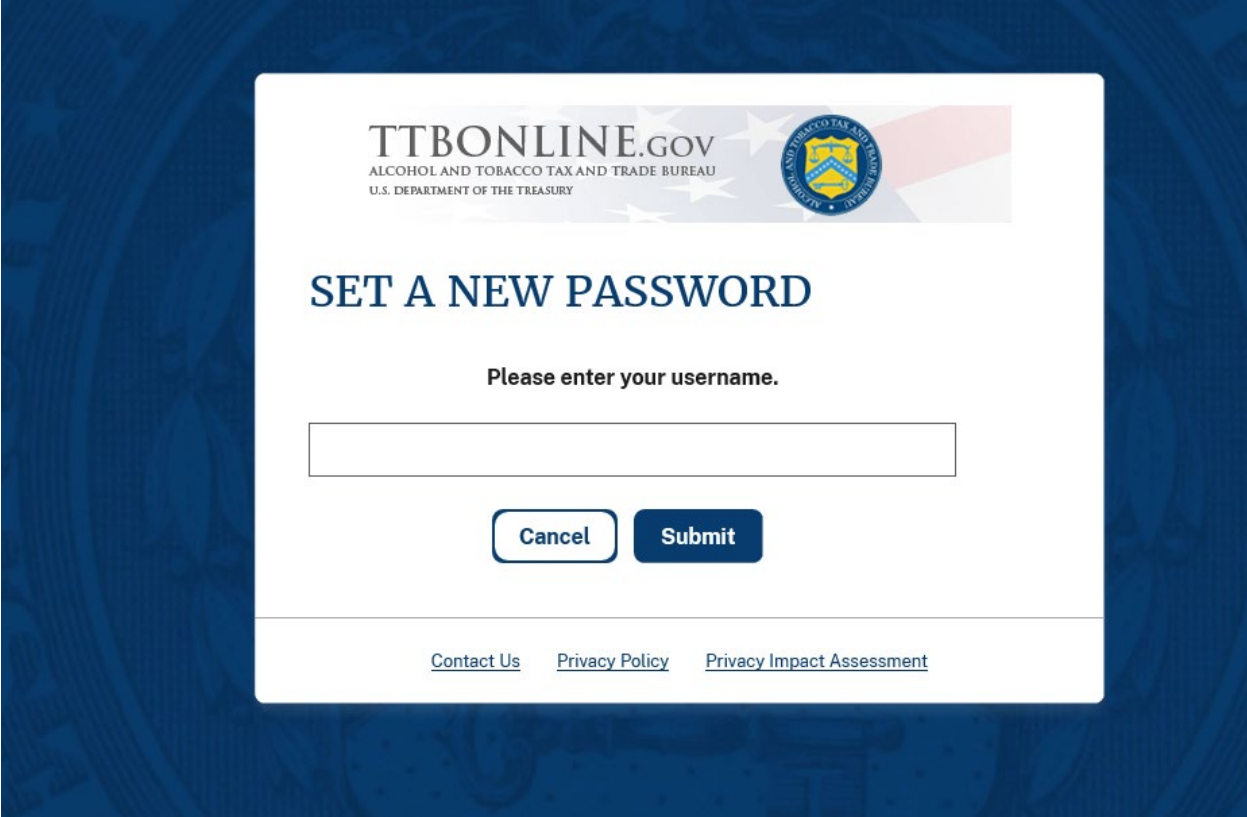
- **Password Policy Updates** – The password policy has been updated to include the following:

- Password must be at least 8 characters long.
- Password must NOT contain your user name.
- Password must contain at least 1 UPPERCASE, 1 lowercase, 1 digit, and 1 special character.
- Cannot reuse password that has been used in the last 10 times or within the last 48 hours.
- If you are inactive on the site, you will be logged out after 29 minutes. This was previously 20 minutes.
- 10 attempts to use your username and password before your account is locked.
- After two years of inactivity you will have to register again for the application.
- Password will expire after 120 days.

In addition to the items above, the screens have changed for resetting your password as well.

Those changes are outlined below:

1. Once you select “**Set a new password**” from within your profile or on the login screen you will be directed to the “Set a New Password” screen where you will need to enter your username. Click **Submit** once you have finished.



2. After you submitted your username, you will be taken to a confirmation page that informs you that an email has been sent.



SET A NEW PASSWORD

An email with instructions for setting your new password has been sent to the account associated with: **athapa1**

If you do not receive an email within 10 minutes:

- Be sure the username you entered is correct, (if not, resubmit your request.)
- Check all your email accounts and your spam folder.

If you still don't see an email, call TTB at 866-927-2533 (7am-8pm EST, Mon-Fri).

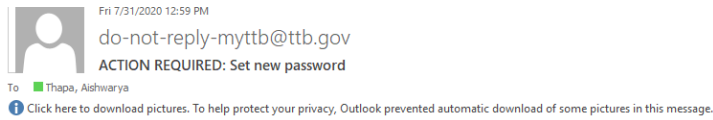
Close

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[Privacy Policy](#)

[Privacy Impact Assessment](#)

- Below is an example of the email verification:



You are receiving this email because you elected to create a new password for your TTB COLAs Online/Formulas Online account. Please follow this link to continue:

[Set my new password](#)

If you have questions about this, please call TTB at 866-927-2533 (7am-8pm EST Mon-Fri).

This is a system-generated email, please DO NOT REPLY.

If the link above does not work, copy and paste this into your browser:

https://test-int.ttbonline.gov/accountrecoveryendpoint/confirmrecovery.do?confirmation=34430eb9-d2a6-40f6-b3fb-b38e1b6ceff4&userstoredomain=PRIMARY&username=athapa1&tenantdomain=carbon.super&callback=https://test-int.ttbonline.gov/3A443%2Fauthenticationendpoint%2Flogin.do%3Fclient_id%3Dy_JfcBc0heE5rGjY9T7fr8LbsEa%26commonAuthCallerPath%3D%2Foauth2%2Fauthorize%26forceAuth%3Dfalse%26non3DADWBGT2Awatj4LnVJjaiKTFpg4DsCP4J7IBGKU3OYLQ%26passiveAuth%3Dfalse%26redirect_uri%3Dhttps%3A%2F%2Ftest.ttbonline.gov%2Fcolasonline%2Flogin%2Foauth2%2Fcode%2Fidam%26response_type%3Dcode%26scope%3Dopenid%26state%3Dbs6qYjWG6eoDqhrvJDOQCllbyhtLhyB-CVTQTu7WJRM%3D%26tenantDomain%3Dcarbon.super%26sessionDataKey%3D02a3eae5-7f81-4399-b776-257a492d95b%26relvinaPa3Dy_JfcBc0heE5rGjY9T7fr8LbsEa%26type%3Doidc%26sp%3Dcolas%26isSaaSApp%3Dfalse%26authenticators%3DBasicAuthenticator%3DALOCAL

3. Once you click on the link that is sent via email, you will be directed to enter your new password, to confirm it and then click **Submit**. As long as you have followed the password complexity rules and both passwords matched, your password will be updated and you will be sent back to the login page.



SET A NEW TTB PASSWORD

i Your password:

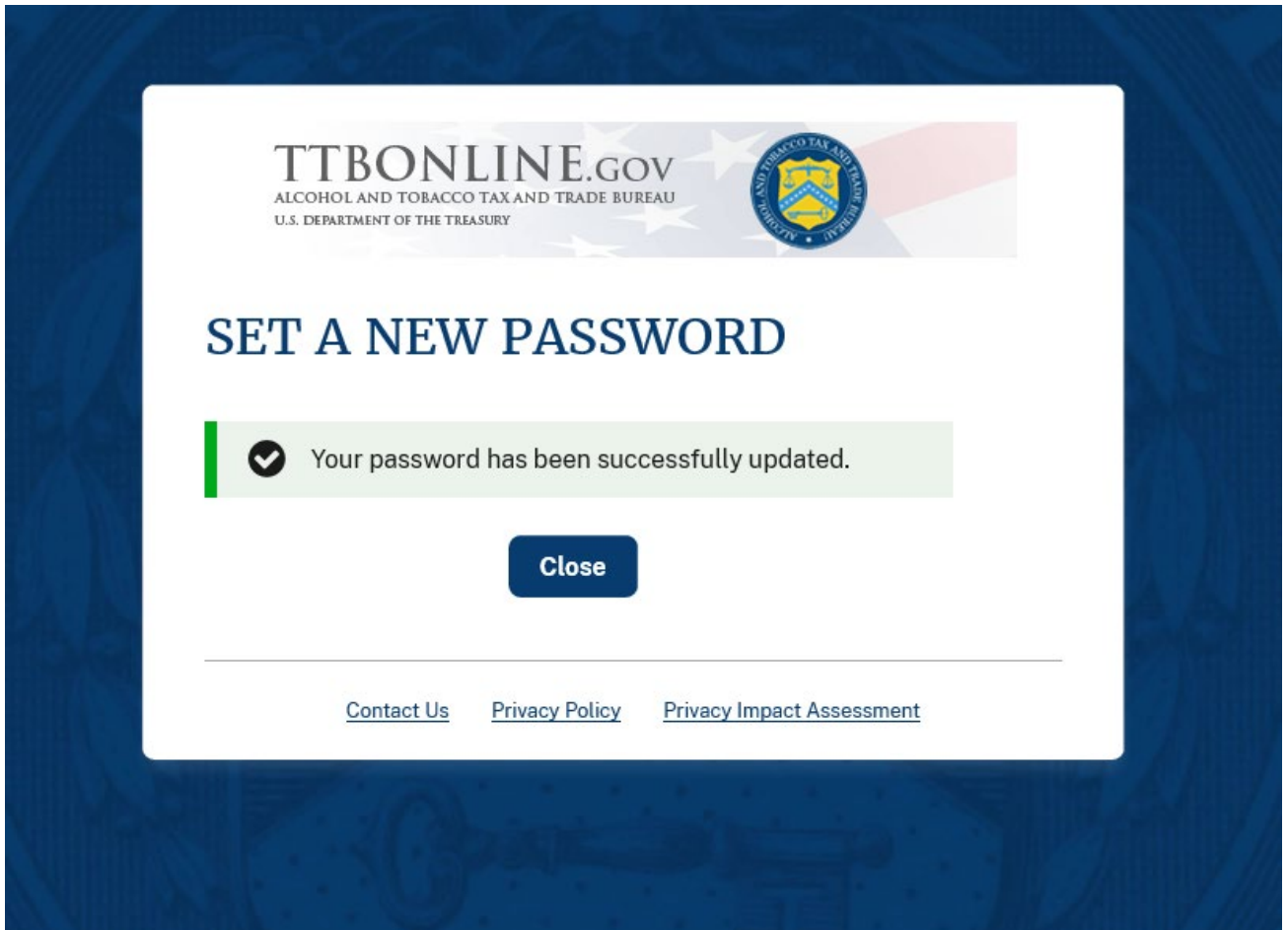
- Must have at least 8 characters.
- Must include 1 uppercase, lowercase, number and special character.
- Must NOT include your username.
- Must NOT be a password you have used previously.

Enter your new password

Re-enter your new password


Submit

- If your passwords did match and followed the complexity rules, you will get the following success message:



4. If your passwords did not match or did not follow the password policy rules you will get the following screen detailing the password complexity rules. You will need to re-enter the password and click **Submit** again to update your password.

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SET A NEW TTB PASSWORD

Your password:

- Must have at least 8 characters.
- Must include 1 uppercase, lowercase, number and special character.
- Must NOT include your username.
- Must NOT be a password you have used previously.

Enter your new password

Re-enter your new password

Submit

- **New User Registration Updates** - After you have registered for COLAs, and your account has been created, you will see the following email instructing you to set your new password. This email will now contain both your username and link to reset the password.

