• Getting Started
• Registration
• Submitting Formulas and Samples
  – New Formulas
  – Existing Formulas
  – Internal Workflow
  – Returned Formulas
• Action Bar Items
• Paper Submissions
• Searching
  – Simple and Advanced
• Common Errors and FAQs
• Q&A
Getting Started
Internet Browser

• Compatible with Internet Explorer, Firefox, Safari, and Chrome

• Internet Explorer recommended for best performance
Welcome to TTB Online

Publicly available services:

- To view publicly available information about COLAs (both those filed via paper form and online), you may visit the Public COLA Registry.
- View the TTB Online Frequently Asked Questions (FAQ) page on the TTB Internet site.

Services requiring registration and login:

- User Name:
- Password:
- Logon to: [COLAs Online] [Formulas Online]

NOTE TO COLAs ONLINE USERS: If you have not previously selected and answered the user authentication questions that are a part of your COLAs Online user profile information, you will be required to do so when you log in. These authentication questions allow you to set your own password, even if you have forgotten it, without contacting the TTB Help Desk for assistance. This is required of you only once.

Register for TTB Online: need help on how to register?

Need Help Logging On and Using TTB Online?

If you are using Internet Explorer 6.0, click here for more information on browser Compatibility.

Privacy Policy  Privacy Impact Assessment

While the Alcohol and Tobacco Tax and Trade Bureau (TTB) makes every effort to provide complete information, data such as company names, addresses, permit numbers, and other data provided in the registry may change over time. TTB makes no warranty, expressed or implied, and assumes no legal liability or responsibility as to the currency, reliability or completeness of furnished data. TTB welcomes suggestions on how to improve our Public COLA Registry. Please contact us via email at webmaster@ttb.treas.gov.

If you have difficulty accessing any information in this site due to a disability, please contact us via email at webmaster@ttb.treas.gov and we will do our best to make the information available to you.

This site is best viewed at 800 x 600 screen resolution or higher using Internet Explorer 7.0.
If you are using Internet Explorer 6.0, click here for more information on browser Compatibility.
Pop-Ups

- Turn off all pop-up blockers!
  - FONL utilizes pop-up windows for most functions.
Welcome to TTB Online

Publicly available services:

- To view publicly available information about COLAs (both those filed via paper form and online), you may visit the Public COLA Registry.
- View the TTB Online Frequently Asked Questions (FAQ) page on the TTB Internet site.

Services requiring registration and logon:

User Name: 
Password: 
Logon to: COLAs Online  Formulas Online  New or forgotten password?

NOTE TO COLAs ONLINE USERS: If you have not previously selected and answered the user authentication questions that are a part of your COLAs Online user profile information, you will be required to do so when you log in. These authentication questions allow you to set your own password, even if you have forgotten it, without contacting the TTB Help Desk for assistance. This is required of you only one time.

Register for TTB Online, Need help on how to register?
Need Help Logging On and Using TTB Online?
If you are using Internet Explorer 8.0, click here for more information on browser Compatibility.
Enter in all required information.

* Indicates a required field

Click ‘Next’ button
Company Detail

Must click ‘Add’ button to add company information.
Enter in all required information.

* Indicates a required field
Use Docs/Links Tab to upload a Power of Attorney or Signing Authority Form

Click ‘Upload’ button

Use links provided to download an electronic form

Click ‘Upload’ button
We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized...
Perjury Statement

Under the penalties of perjury, I declare that all the statements appearing on this application, including supplemental documents, are true and correct to the best of my knowledge and belief. I also certify that I have read, understood, and complied with the conditions and instructions for filing this application.

☑ I agree

OK  Cancel

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.
If you have questions about your registration, provide the **Submission ID #** given to you when you submitted your registration.
Are you sure you want to exit?
Submitting Formulas and Samples

New Formulas
We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.
Company

* fields are required.

* Company Name:

POMPURE - POM PURE EXTRACTS
POMLIQ - POM LIQUITECH INTERNATIONAL

We collect this information to verify your compliance with Federal laws and regulations that TT8 administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.
Formula Action

*Action:  ☐ Create New Formula  ☐ Revise Existing Formula

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.

Company/Address Detail

<table>
<thead>
<tr>
<th>ADDRESS TYPE</th>
<th>COMPANY CODE / NAME</th>
<th>ADDRESS</th>
<th>PHONE NUMBER</th>
<th>START DATE</th>
<th>END DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company</td>
<td>POMPURE ~ POM PURE EXTRACTS</td>
<td>1234 MAIN STREET, FAIRFAX</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mailing</td>
<td></td>
<td>4444 Orchard Lane, Saint Petersburg, FL, 33738</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Paper Submission

[Add]  [Delete]  [Save as Draft]  [Validate]  [Cancel]  [Submit]  [Next >]
# Formula and Process for Article Made with Specially Denatured Spirits

**Company Tab:**

Company Information

- Mailing Addresses
- Manufacturing Addresses
- Contact Information
**Company Tab:**

Company Information
- Mailing Addresses
- Manufacturing Addresses
- Contact Information
# Formula and Process for Article Made with Specially Denatured Spirits

## Main Tab: Basic Information
- Article Name or Use
- Article Code Number
- Article Purpose
- Commercial Package Size

### Article Name or Use

- **Article Name Or Use:**

### Article Purpose

- **Article Purpose:**

### Product Packing Information

- **Sizes Of Commercial Packages:**

### Contacts

<table>
<thead>
<tr>
<th>Address Type</th>
<th>Name</th>
<th>Telephone</th>
<th>E-mail Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact</td>
<td>Anna Sari</td>
<td>2024532000</td>
<td><a href="mailto:Anna.Sari@ttb.gov">Anna.Sari@ttb.gov</a></td>
</tr>
<tr>
<td>Product Packing Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Sizes Of Commercial Packages:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Product Is To Be Packaged In Pressurized Containers</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Type Of Propellant:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ratio of Propellant To Concentrate:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Main Tab:**

- **Basic Information**
  - Article Name or Use
  - Article Code Number
  - Article Purpose
  - Commercial Package Size
Formula and Process for Article Made with Specially Denatured Spirits

Formula Tab:
- SDA Formula Information
- Formula and Process
Formula and Process for Article Made with Specially Denatured Spirits

**Ingredient Information**

* SDA/SDR Formula: [Dropdown]
  - SDA-1 - 27 CFR 21.32
  - SDA-40-B - 27 CFR 21.76
  - SDA-17 - 27 CFR 21.42
  - SDA-18 - 27 CFR 21.43
  - SDA-2-B - 27 CFR 21.33
  - SDA-2-C - 27 CFR 21.34
  - SDA-10 - 27 CFR 21.45
  - SDA-22 - 27 CFR 21.46
  - SDA-23-F - 27 CFR 21.48
  - SDA-25 - 27 CFR 21.50
  - SDA-27 - 27 CFR 21.52
  - SDA-27-B - 27 CFR 21.54
  - SDA-29 - 27 CFR 21.56
  - SDA-3-A - 27 CFR 21.35
  - SDA-3-B - 27 CFR 21.36
  - SDA-3-C - 27 CFR 21.37
  - SDA-30 - 27 CFR 21.57
  - SDA-33 - 27 CFR 21.60
  - SDA-35 - 27 CFR 21.61
  - SDA-36 - 27 CFR 21.63

SDA/SDR Formula
Choose from dropdown
We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 25 U.S.C. 7213.
### Sample Detail

<table>
<thead>
<tr>
<th>SAMPLE ID</th>
<th>LIMS ID</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>% FILL</th>
<th>DESCRIPTION OF CONTENTS</th>
<th>DATE SENT</th>
<th>DATE RECEIVED</th>
</tr>
</thead>
</table>

- **Add**

---

**Sample Information**

- **Sample ID:**
- **Quantity:** [ ]
- **Unit of Measure:** [ ]
- **% Fill:** [ ]
- **Description:** [ ]

250 characters left

- **Date Sent:** [ ]

---

**Options:**
- Previous
- Save as Draft
- Validate
- Cancel
- Submit
Formula and Process for Article Made with Specially Denatured Spirits

Comments Tab:
- Comments can be added by submitter and TTB at any time.
Save as Draft:
Saves the incomplete submission to be completed later. Does not check for errors.

Validate:
Checks for errors.

Cancel:
Cancels and deletes the formula.

Submit:
Validates and submits to TTB.

NOTE: The formula cannot be edited once submitted!
Once Submitted...

Formula and Process for Article Made with Specially Denatured Spirits

Thank You. Your submission has been successfully completed. You will be contacted by e-mail when analysis has been completed or if additional information is needed.

When referring to this submission, please use the following submission ID: 1318857.

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.

When referring to this submission, please use the following submission ID: 1318857.
Submission Confirmation screen reminds you to go back to the Samples Tab.

Formula and Process for Article Made with Specially Denatured Spirits

Thank You. Your submission has been successfully completed. You will be contacted by e-mail when analysis has been completed or if additional information is needed.

When referring to this submission, please use the following submission ID: 1318850.

To mail your samples, return to the Samples screen to display printable sample identification labels with mailing instructions.

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.
Back to the Samples tab...
Check the box next to the Sample ID # and use the drop down and click ‘Go’ to print a Sample ID sheet.
<table>
<thead>
<tr>
<th><strong>Submission ID:</strong> 1001631</th>
<th><strong>Submission Type:</strong> Drawback</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sample ID:</strong> 1001111</td>
<td><strong>Sample Content:</strong> TTB #78</td>
</tr>
<tr>
<td><strong>Purpose of Analysis:</strong></td>
<td><strong>Product / Fanciful Name:</strong> Rasberry Flavor WONF</td>
</tr>
<tr>
<td><strong>Submitted By:</strong> Rachel Sanderoff</td>
<td><strong>Submission Date:</strong> 04-22-2011 10:30 AM</td>
</tr>
</tbody>
</table>

Sample Mailing Instructions:
Attach the correct Sample ID Sheet to each sample and send to:
National Laboratory Center
Nonbeverage Products Laboratory
Attn: Drawback
6000 Ammendale Road
Beltsville, MD 20705

**MUST BE MAILED WITH THE SAMPLE!**
Contains ID numbers to connect the sample with the submission.

**The formula will not be processed until the sample is received.**
Email received after sample is received by the lab.

From: ttb.foni@ttb.gov
Sent: Monday, April 25, 2011 9:55 PM
To: Sanderoff, Rachel K.
Subject: Submitter: All of the samples that accompany your recent submission have been received at our labs.

Dear Submitter: All samples for your Submission ID 1001631 have been received by the TTB Formulas Online system. There is no additional action needed by you. You will be notified when analysis has been completed or if additional information is needed. You may view the submission at any time by selecting the link at the end of this message to logon to Formulas Online, then selecting the submission ID displayed on the My Submissions page. Thank You!

https://test.ttbonline.gov/formulasonline/TTBOnlinePortal.jsp
Submitting Formulas and Samples

EXISTING FORMULAS
## Formulas Online

### Records 1 - 2 of 2 (Total Matching Records: 2) (Page 1 of 1)

<table>
<thead>
<tr>
<th>Submission ID</th>
<th>Submission Type</th>
<th>Paper</th>
<th>Submission Status</th>
<th>Submission Date</th>
<th>Entered By</th>
<th>Submitter</th>
</tr>
</thead>
</table>

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.
Company Name:

- POMPURE - POM PURE EXTRACTS
- POMLIQ - POM-LIQUITECH INTERNATIONAL

We collect this information to verify your compliance with Federal laws and regulations that TT8 administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.
Company

* fields are required.

**Company Name:**

POMPURE - POM PURE EXTRACTS

**Company:**

Name: POM PURE EXTRACTS
Street: 1234 MAIN STREET
City: FAIRFAX
State: VA
Zip: 22032

**Submitter Mailing Address:**

Address Format: USPS Domestic
Street: 4444 Orchard Lane
City: Saint Petersburg
State: FL
Zip: 33738

[Continue] [Cancel]
*Action:  ○ Create New Formula  ○ Revise Existing Formula

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.
Revise Existing Formula
Enter information of existing approved formula
(Does not have to be in FONL system)
Formula and Process for Article Made with Specially Denatured Spirits

Main Tab:
Basic Information
- Article Name or Use
- Article Code Number
- Article Purpose
- Commercial Package Size

Article Name or Use

Article Code Number (from dropdown)

Article Purpose
Product Packing Information

Sizes Of Commercial Packages:

☑ Product Is To Be Packaged In Pressurized Containers

Type Of Propellant:

Ratio of Propellant To Concentrate:

Main Tab:

Basic Information
- Article Name or Use
- Article Code Number
- Article Purpose
- Commercial Package Size
Formula and Process for Article Made with Specially Denatured Spirits

Formula Tab:
- SDA Formula Information
- Formula and Process
Formula and Process for Article Made with Specially Denatured Spirits

Docs/Links Tab:
- Upload files
- Link FONL submissions
- Reference purposes
## Sample Detail

<table>
<thead>
<tr>
<th>Sample ID</th>
<th>LIMS ID</th>
<th>Quantity</th>
<th>Unit</th>
<th>% Fill</th>
<th>Description of Contents</th>
<th>Date Sent</th>
<th>Date Received</th>
</tr>
</thead>
</table>

- □ Expedite
- □ Paper Submission

- Add

- « Previous
- Save as Draft
- Validate
- Cancel
- Submit

---

### Sample Information

- **Sample ID:**
- **Quantity:** [ ]
- **% Fill:** [ ]
- **Unit of Measure:** [ ]
- **Description:**

  250 characters left

- **Date Sent:** [ ]

- OK
- Cancel
Formula and Process for Article Made with Specially Denatured Spirits

Comments Tab:
- Comments can be added by submitter and TTB at any time.
Save as Draft:
Saves the incomplete submission to be completed later. Does not check for errors.

Validate:
Checks for errors.

Cancel:
Cancels and deletes the formula.

Submit:
Validates and submits to TTB.

NOTE: The formula cannot be edited once submitted!
Once Submitted...

Formula and Process for Article Made with Specially Denatured Spirits

Thank You. Your submission has been successfully completed. You will be contacted by e-mail when analysis has been completed or if additional information is needed.

When referring to this submission, please use the following submission ID: 1318857.

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.

When referring to this submission, please use the following submission ID: 1318857.
Submission Confirmation screen reminds you to go back to the Samples Tab.

Formula and Process for Article Made with Specially Denatured Spirits

Thank You. Your submission has been successfully completed. You will be contacted by e-mail when analysis has been completed or if additional information is needed.

When referring to this submission, please use the following submission ID: 1318860.

To mail your samples, return to the Samples screen to display printable sample identification labels with mailing instructions.

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.
Back to the Samples tab...
Check the box next to the Sample ID # and use the drop down and click ‘Go’ to print a Sample ID sheet.
MUST BE MAILED WITH THE SAMPLE!

Contains ID numbers to connect the sample with the submission.

** The formula will not be processed until the sample is received. **

<table>
<thead>
<tr>
<th>Submission ID: 1001631</th>
<th>Submission Type: Drawback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sample ID: 1001111</td>
<td>Sample Content: TTB #78</td>
</tr>
<tr>
<td>Purpose of Analysis:</td>
<td>Product / Fanciful Name: Rasberry Flavor WONF</td>
</tr>
<tr>
<td>Submitted By: Rachel Sanderoff</td>
<td>Submission Date: 04-22-2011 10:30 AM</td>
</tr>
</tbody>
</table>

Sample Mailing Instructions:
Attach the correct Sample ID Sheet to each sample and send to:
National Laboratory Center
Nonbeverage Products Laboratory
Attn: Drawback
6000 Ammendale Road
Beltzville, MD 20705
Email received after sample is received by the lab.

From: ttb.fonl@ttb.gov
Sent: Monday, April 25, 2011 9:55 PM
To: Sanderoff, Rachel K.
Subject: Submitter: All of the samples that accompany your recent submission have been received at our labs.

Dear Submitter: All samples for your Submission ID 1001631 have been received by the TTB Formulas Online system. There is no additional action needed by you. You will be notified when analysis has been completed or if additional information is needed. You may view the submission at any time by selecting the link at the end of this message to logon to Formulas Online, then selecting the submission ID displayed on the My Submissions page. Thank You!

https://test.ttbonline.gov/formulasonline/TTBOnlinePortal.jsp
Submitting Formulas and Samples

Internal workflow
Submitting Formulas and Samples

Returned Formulas
Dear Submitter: A submission you made to the TTB Formulas Online system needs correction before analysis can continue. Please select the link at the end of this message to logon to Formulas Online. After you have logged on, select Submission ID 1001631 displayed on the My Submissions page, and select the Return tab to view the corrections needed.

Please make the requested corrections and Submit. If a new or replacement physical sample is requested in the Return reasons, please add the new or replacement sample on the Sample tab before submitting. You will be notified when analysis has been completed or if additional corrections are needed. Thank You!

https://test.ttbonline.gov/formulasonline/TTBOnlinePortal.jsp
### Needs Correction Information

<table>
<thead>
<tr>
<th>Needs Correction Reason</th>
<th>Reason Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Error In Field</td>
<td>There is an error in the following field. Please refer to the Drawback tutorial for more information.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Additional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide the predominant ingredient(s) for the Natural Esters grouping.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Resolved?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>
The lab will check the ‘Resolved?’ check box after the formula is resubmitted.

The Return tab and reasons for the return will remain with the submission even after the error is corrected and final action is taken.

The formula can be edited and resubmitted to TTB.
Action Bar Items
**Action Bar:**
- Available actions depend on the status of the submission

---

### Paper Submission

**Submission ID:** 1001631
**TTB Formula ID:** 1000721
**Date Submitted:** 04-22-2011 10:30 AM

**Status:** In Process

- Create New Formula
- Supersede Existing Formula

**Company Formula #:**
**Company ID:**
**Company Name:**

**Product Name:**
**Product Type:** Flavor/Flavoring Extract

**Kind of Spirits On Which Drawback Will Be Claimed:** Alcohol 190 Proof

---

### Contacts

<table>
<thead>
<tr>
<th>Address Type</th>
<th>Name</th>
<th>Telephone</th>
<th>E-mail Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entered by</td>
<td>Rachel Sanderoff</td>
<td>Submitted by: Rachel Sanderoff</td>
<td></td>
</tr>
</tbody>
</table>

**Created Date:** 04-22-2011 09:32 AM
**Action Bar:**
- Available actions depend on the status of the submission

**Copy as New:**
Create a new submission by copying the formula.

**Print:**
Print entire submission or specific tabs.

**Comment:**
Displays the Comment pop-up window to add a comment to the submission.

**Notify:**
Displays the Create E-Mail pop-up window. Allows user to send TTB staff an email.

**Withdraw:**
Can withdraw an in-process submission and cancel it permanently.
Notify Function

- The Notify function allows a user to send an email through the FONL system.
- Email can be sent to TTB staff
  - Ex: chemist assigned to a formula
- Messages can be sent while the formula is in the *In Process*, *Needs Correction*, or *Closed* status.
Notify E-Mail pop-up:
Click on “To” to display contact list.
After message is sent, a copy of the email message is added to the Comments Tab

Submission ID: 1318863
Status: In Process

TTB Formula ID: 1576274
Date Submitted: 07-19-2011 10:46 AM

Comment Detail

Date/Time: 07-22-2011 03:05 PM
Submitted by: Jane Smith

TO: ALFD QA Reviewer
Cc: BAL LIE

Subject: Formula ID 1576274

Please contact me regarding the sample to be provided for the above referenced formula.
Paper Submissions
**Paper Submissions**

- Electronic and paper submissions are processed through FONL
  - If the submitter is in the system...
    - Email notifications of submission disposition or needs correction status
    - Will not receive a copy in the mail
  - If the submitter is not in the system...
    - No longer receive a stamped formula
      - Mail a copy of the FONL Formula Summary
        » Shows disposition and date of disposition
      - Mail a copy of the FONL Formula Correction Summary
        » Similar to return sheets
### FONL Formula Summary

- **ID #s**: 1135824, 1012587

### Formula Information

- **Article Name Or Use**: 113 - LOTIONS AND CREAMS FOR BODY, FACE AND HAND
- **Article Code Number**: 113
- **Article Purpose**: After Shave

### Product Packing Information

- **Sizes Of Commercial Packages**: Up to 10.0 fluid ounces
- **Product Is To Be Packaged In Pressurized Containers**: No

### Specially Denatured Alcohol (SDA) or Rum (SDR) formula

<table>
<thead>
<tr>
<th>SDA/SDR FORMULA</th>
<th>PROOF</th>
<th>DENATURANTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>SDA-40-B</td>
<td>190</td>
<td></td>
</tr>
</tbody>
</table>

- **SDA or SDR is to be recovered from the manufacturing process**: No

### Laboratory Analysis

- **Date of Disposition**: 09/04/2012
- **Disposition**: Approved
- **Analyst**: Rachel K Sanderoff
- **Reason Or Qualification**: Description:
FONL Formula Correction Summary

1. **FONL ID #s**
   - Submission ID: 1135824
   - Status: Needs Correction
   - TTB Formula ID: 1012587
   - Company ID: Company Name:

2. **Formula Information**
   - Article Name Or Use: SUNSCREEN SPRAY SPF 15
   - Article Code Number: 122 - COLOGNES
   - Article Purpose: SUNSCREEN
   - Submitter:

3. **Product Packing Information**
   - Sizes Of Commercial Packages: 4OZ PLASTIC BOTTLE
   - Product Is To Be Packaged In Pressurized Containers

4. **Specially Denatured Alcohol(SDA) or Rum(SDR) formula**
   - SDA/SDR FORMULA | PROOF | DENATURANTS
   - SDA-40-B | 190 |

5. **Needs Correction Information**
   - Chemist: Tomika Moore
   - **Needs Correction Reason**
     - Error In Field: There is an error in the following field: The correct code number for this product is 113.
Searching
My Submissions

Simple Search
Search by:
- Submission ID #
- Sample ID #
- Formula ID #
My Submissions

Advance Search
Many more search options
More specific search options are available when a ‘Submission Name’ is selected.

Can only search for your company’s submissions.
Common Errors and Frequently Asked Questions
Common Errors

• Not completing required fields - marked with asterisks (*)
• Not adding the SDA Formula and Proof
• Not specifying weight or volume percentages
Frequently Asked Questions

• Submission ID # vs. Formula ID #

• Multiple submitters from the same company

• FONL Help
Submission ID # vs. Formula ID #

• Submission ID #
  – Unique identifier on each submission
  – Given when the submission is created

• Formula ID #
  – Unique identifier for a formula for which a company has provided submissions
  – Formula can have multiple submission ID#s

• Example:
  – Approved formula resubmitted with ingredient quantity changes
    • Same Formula ID #
    • Different Submission ID #
Multiple submitters from the same company

- If multiple people from the same company register for FONL, will they be able to see all submitted formulas from the company?
  - Yes.
  - But, formulas will only show up on your ‘My Submissions’ page if you are listed as the submitter.
  - Use the search functions to view submissions
FONL HELP

• Help files
Clicking on the ‘Help’ link in the menu brings up a pop-up to open a user manual.

Hovering your cursor over certain fields may pop-up a help tip.

Clicking on the 🛠️ will bring up the help files specific to that subject.
Q & A
Questions?

• Please send any questions to formulasonline@ttb.gov

• Presentation and question responses will be posted on the TTB.gov website

• Subscribe to the TTB Newsletter at www.ttb.gov