



**Alcohol and Tobacco
Tax and Trade Bureau**
U.S. Department of the Treasury

TTB Webinar Series

TTB Export Certificates

DECEMBER 2024



TTB Disclaimer

This information is being presented to help the public understand and comply with the laws and regulations that the Alcohol and Tobacco Tax and Trade Bureau (TTB) administers.

It is not intended to establish any new, or change any existing, definitions, interpretations, standards, or procedures regarding those laws and regulations.

In the case of any conflict between any statement in this presentation and a TTB statute or regulation, the terms of the regulatory or statutory text will prevail.

In addition, this presentation may be made obsolete by changes in laws and regulations.

Please consult the applicable laws and regulations for the most current requirements.



Overview

International Affairs Division

How to obtain an Export Certificate

Export Certificates for Beer, Wine, and Distilled Spirits

- TTB Regulations
- Export Process and Forms

Common Export Certificate Errors

Export Certificate Resources

Contact Information



Purpose

This webinar is being provided to all industry members as a basic guide to obtaining export certificates. It is aimed at people who need a refresher on what the requirements are and for those who are new to the process on obtaining an export certificate.

As a result of receiving this webinar, it is expected that industry members will increase their understanding of the export certificate process and TTB's requirements for processing, which will reduce the number of delays.

International Affairs Division



Export Certificates

We assist industry members seeking to export their products by providing export certificates, or documents, that are often required by other countries in order for U.S. alcohol beverage products to be imported into a foreign market.

How to obtain a TTB permit, registration, or brewer's notice



How to obtain a TTB permit

To obtain an export certificate for your exported beverage alcohol products, you must have a TTB a permit, brewer's notice, or registration from TTB. In order to obtain a TTB permit, please review this website:

<https://www.ttb.gov/ponl/permits-online.shtml>.

Using Permits Online is the fastest way to obtain a TTB permit. If you need assistance with Permits Online, please contact 1-855-882-7665 or use Permits.Online@ttb.gov.

Types of Export Certificates



Types of Export Certificates

Any export certificate required by a foreign country and submitted to TTB for approval must be one of the types listed in the following slides with all the information requested on the certificates. The type of certificate required should be expressed to you by your foreign importer based on what is needed to clear the shipment. Requirements may vary by country.

TTB also provides some limited guidelines on foreign government import requirements at <https://www.ttb.gov/itd/international-imports-exports-requirements>. Here you will find a 'drop down' menu for finding various countries and their requirements.



Types of Export Certificates

The most common types of export certificates processed by the International Affairs Division (IAD) are:

- Certificate of Free Sale
- Certificate of Origin and/or Age
- Certificate of Health
- Certificate of Sanitation
- Certificate of Authenticity
- Certificate of Bottling
- Sanitary Statement/Certificate
- Certificate of Manufacturing Process



Types of Export Certificates Forms and Methods

- Electronic Export Certificate
- Letterhead Export Certificate
- Consolidated Wine Export Certificate (for wine exported to China)
- APEC Model Wine Certificate
- VI1 Form
- TTB F 5110.42 (Certificate of Authenticity Bourbon Whiskey)
- TTB F 5110.58 (Certificate of Origin and Age of Distilled Spirits)
- Certificate of Analysis and Typicity (typically used for shipments to Brazil)

Requirements for Electronic Export Certificates



Export Certificates Not Available Under Electronic Export Certificate System

- Consolidated Chinese Wine Export Certificate
- APEC Model Wine Certificate
- VI1 Form
- TTB F 5110.42 (Certificate of Authenticity Bourbon Whiskey)
- TTB F 5110.58 (Certificate of Origin and Age of Distilled Spirits)
- Certificate of Origin and Typicity (typically used for shipments to Brazil)

***These certificates must be submitted to exportcertificates@ttb.gov or our mailing address.**

How to access the Electronic Export Certificate System



How access the myTTB Electronic Export Certificate System

Go to the myTTB website at my.ttb.gov.

Go to the **Export Certificates** box and click on **Sign in to myTTB**.

Alcohol Importers: CBMA Import Claims System is Here – Create your myTTB Account Now!
New functionality is available in myTTB which allows alcohol importers planning to submit a refund claim for CBMA tax benefits to create a myTTB account, get access to and "activate" your entity (include Key Contacts for your company to myTTB), and add users and assign roles for the CBMA Import Claims system. [Review instructions for alcohol importers on getting started in myTTB.](#)

Secure Access to TTB's Online Services

Permits Permits Online helps you apply for and update permits, registrations, or notices you need to operate a TTB-regulated business. Learn more about Permits Online Sign in to Permits Online Create Permits Online account Permits Quick Links <ul style="list-style-type: none">How to use Permits OnlinePermits Online account/password helpPermit application processing timesCheck permit application statusHow to find your official approval documents	Taxes & Reports Paygov helps you file operational reports, submit federal excise tax returns, and make secure, electronic tax payments to TTB. Learn more about Paygov Sign in to Paygov Create Paygov account Taxes & Reports Quick Links <ul style="list-style-type: none">How to use PaygovPaygov technical help: Q&ATax/report due datesTax ratesPayment methods? Please let us know
Formulas Formulas Online helps you apply for formula approval and lab sample analysis for alcohol beverages and nonbeverage products. Learn more about Formulas Online Sign in to Formulas Online Create Formulas Online account Formulas Quick Links <ul style="list-style-type: none">How to use Formulas OnlineFormulas Online account/password helpAdd permits/licenses to your Formulas Online accountProcessing times for formula applicationsWhich alcohol beverages require formula approval?Check formula application status	Labels COLAs Online helps you apply for certificates of label approval and exemptions from label approval for alcohol beverages. Learn more about COLAs Online Sign in to COLAs Online Create COLAs Online account Labels Quick Links <ul style="list-style-type: none">How to use COLAs OnlineCOLAs Online account/password helpAdd permits/licenses to your COLAs Online accountLabel application processing timesAdditional changes to approved labelsPublic COLA Registry
Export Certificates Generate, view, manage, and download export certificates that foreign markets may require for U.S. alcohol beverages. Note that not all foreign markets will accept the export certificates that this system generates. Sign in to myTTB Export Certificates Quick Links <ul style="list-style-type: none">About Export Certificates	CBMA Imports Sign in to myTTB to access the CBMA Foreign Producer system, activate your importer entity, and prepare & submit a CBMA refund claim. Sign in to myTTB CBMA Imports Quick Links <ul style="list-style-type: none">CBMA imports overviewActivate your entity in myTTB for submitting CBMA claimsHow to prepare and submit a CBMA refund claimHow to use the Foreign Producer Registration and Assignment SystemForeign Producer Registrations: Steps that delay processing



How to access the myTTB Electronic Export Certificate System

Create an account with Login.gov or ID.me.

For more information on how to set up an account, please visit <https://www.ttb.gov/myttb/activate-entity>

myTTB Sign In



LOGIN.GOV

When should I use Login.gov?

- I represent a **Foreign Producer** who needs to make assignments to my U.S. importer or
- I have a U.S. Social Security Number and I represent an importer who needs to **submit CBMA import claims** for refunds or a TTB-regulated industry member who needs to **generate export certificates** that foreign markets may require for U.S. alcohol beverages.

Sign In

LOGIN.GOV

Or Create an Account

[Create an account with Login.gov](#)

ID.me

When should I use ID.me?

- I have used ID.me to verify my identity in myTTB or
- I **do not** have a U.S. Social Security Number and I represent an importer who needs to **submit CBMA import claims** for refunds or a TTB-regulated industry member who needs to **generate export certificates** that foreign markets may require for U.S. alcohol beverages.

Sign In

ID.me

Or Create an Account

[Create an account with ID.me*](#)

*Creating an account with ID.me will require additional steps and documentation to verify your identity before you can access myTTB.

Note: myTTB is a new TTB online system and is separate from Permits Online, Formulas Online, or COLAs Online.



How to access the myTTB Electronic Export Certificate System

Once the account is created, you can sign in with Login ID or ID.me.

A screenshot of the MYTTB-IVV sign-in interface. The title "MYTTB-IVV" is at the top. Below it, the text "Sign in to your account" is centered. There are two input fields: "Username or email" and "Password". Below these is a blue "Sign In" button. Underneath the button, the text "Or sign in with" is centered. Below this text are three buttons: "idme", "login.gov", and "ponl".

MYTTB-IVV

Sign in to your account

Username or email

Password

Sign In

Or sign in with

idme

login.gov

ponl

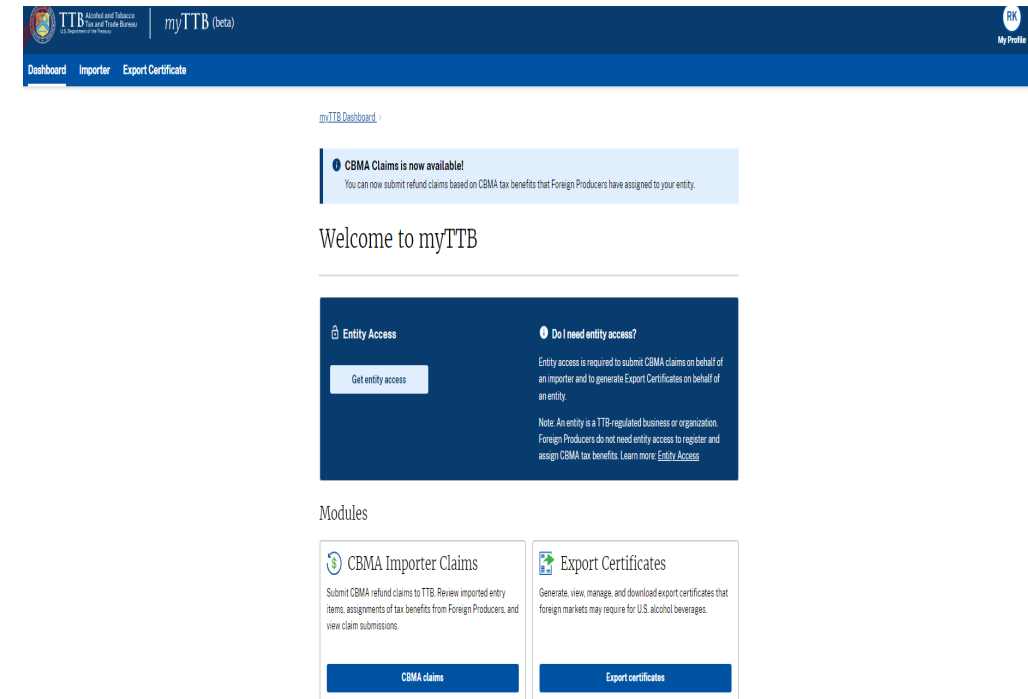
Creating an Electronic Export Certificate



Creating an Electronic Export Certificate

Once you are logged into myTTB, you will automatically be on your dashboard.

You will then click on **Export Certificates**.





Creating an Electronic Export Certificate

Scroll down to the bottom and click on the button where it says **Create Certificate.**

[myTTB Dashboard](#) > Export Certificate

Export Certificate

Tasks

- 1 Create an export certificate**
Complete the export certificate form to create a new certificate.
- 2 Share and verify certificate**
Download and share the certificate. The link or QR code on the certificate can be used to verify it.
- 3 Manage certificates**
Review all certificates and withdraw any that are no longer needed.

Certificates

View and save active certificates by clicking on the linked certificate number under the Certificate # column. Use the Surrender action to withdraw or remove a certificate. Note: Surrendered certificates are no longer available to share.

Search

Certificate #	Type	Destination	Action
TTB-EC-23187-22200	Certificate of Free Sale	Austria	Surrender
TTB-EC-23187-26829	Certificate of Free Sale	Croatia	Surrendered
TTB-EC-23187-33934	Certificate of Health	France	Surrendered
TTB-EC-23187-44674	Certificate of Sanitation	Spain	Surrendered
TTB-EC-23187-55740	Certificate of Authenticity	Croatia	Surrendered

Rows per page: 5 1-5 of 99

Export

Create certificate



Creating an Electronic Export Certificate

Certificate Information

Certificate type

- Select certificate -



Exported by

Permit, Registry or Brewer's Notice Number

- Select number -



Company

Address

If you do not see the address you are looking for you will need to update your address in [PONL](#).

You will then select the type of Certificate you want for this export. (i.e., Certificate of Authenticity, Free Sale, Health, Manufacturing Process, Sanitation, Bottling, Sanitary, Origin, Age, and Origin and Age)

Next, you will select the TTB permit, registry, or brewer's notice number for the exporter.

Once selected, the name of the Company and their address should auto populate from Permits Online (PONL).



Creating an Electronic Export Certificate

Once you have entered the exporter information, you will need to provide all the information for the foreign importer.

Shipped to

Company

Country

 ▼

Company address line 1

Street address or P.O. Box

Company address line 2 (optional)

Apt, suite, unit, building, floor, etc.

City

State/Province/Region (optional)

Zip/Postal code (optional)



Creating an Electronic Export Certificate

Provide a description of what is being shipped, and then click **Add product**. If you made a mistake, click remove on the right-hand side under the Action tab. You can add up to 8 products for it to fit completely on one page.

****If you want to register a product with the importing country, just provide the description and click **Add product**.**

Products

If you wish to include product information on this certificate, you may enter information about each product associated with this certificate using the fields below. Select "Add product" to enter each entry.

Description, kind and type [?](#)

Number of cases

Containers/Case

Bottle/Can Vol.

Volume Unit

- Select volume - 

Add product



Creating an Electronic Export Certificate

Description, Kind, and Type	Number of Cases	Containers/Case	Bottle/Can Vol.	Action
Apple flavored vodka --30 % alc/vol	25	6	750 ml	Remove
Corn whisky --42% alc/vol	1	6	1 L	Remove
Gin --40% alc/vol	10	6	750 ml	Remove
Grain neutral spirits --95% alc/vol	1	4	1 L	Remove
Grape brandy (aged 3 years in oak barrels) --42% alc/vol	6	6	375 ml	Remove
Rum --45% alc/vol	4	6	750 ml	Remove
Straight Bourbon Whisky (aged 4 years in charred, new oak barrels) --40% alc/vol	10	6	1 L	Remove
Vodka --40% alc/vol	20	6	750 ml	Remove
Rows per page: 10	1-8 of 8		< Back	Next >



Creating an Electronic Export Certificate

If additional language is required, type it in the additional language box and then click **Preview certificate**.

You will have the option to edit it if you need to make any changes.

⚠ Additional language may be required

Some importing countries may require additional language to appear on this certificate. For country specific instructions, please visit our website here: <https://www.ttb.gov/itd/export-documents-certificates>

Additional language to appear on certificate.

Preview certificate



Creating an Electronic Export Certificate

You will then click the box under **Product Certification**.

Then click **Generate certificate**.

*If you need to edit any of the information, please click the **Edit information** box. You will then be able to make changes before the certificate is generated.

[myTTS Dashboard](#) > [Export Certificate](#) > [Export Certificate Review](#)

Review Export Certificate

Review the export certificate to ensure its accuracy before generating a shareable verifiable certificate. To modify the information, Select the **Edit Information** button. Once accurate, to generate the certificate, Select the **Generate Certificate** button.

Certificate of Free Sale

Exported by

Permit, Registry or Brewer's Notice Number: CA-S-308 / DSP-CA-198

Company: WILLIAM MILLARD MOSBY

Address: 9498 SANTA ROSA RD, MURILLTON, CA, 93427

Shipped to

Country: Japan

Company: ABC Importers

Address: 1 Main Street, Tokyo, Japan

Products

Description, Kind, and Type	Number of Cases	Containers/Case	Bottle/Can Vol.	Volume
Apple Flavored vodka--30 % alc	25	6	750	ml
Bourbon whiskey (aged 4 years in charred, new oak barrels)--40 % alc	10	10	750	ml

Rows per page: 10 ▾ 1-2 of 2

< Back Next >

Product Certification

☐ I certify that the listed products were produced in the USA, that all products comply with the provisions governing the production and release of alcohol beverages for direct human consumption in the USA, were produced by normal and approved methods, and not specifically for the purpose of export. I certify to the assertions made in the additional language section below (if any).

Additional Language:

N/A

[Generate certificate](#)

[Edit Information](#)



Creating an Electronic Export Certificate

You will then see a screen with your Certificate ID.

You will also see a QR code that can be scanned to verify the authenticity of the certificates. The link can also be used.

myTTB Dashboard > Export Certificate > Export Certificate PDF

Certificate of Free Sale

<https://test-my-ib.gov/ibtl/verify/TTB-EC-25328-05672>

This is to certify that the following listed products were produced in the USA and that all products:

- a. comply with the provisions governing the production and release of alcohol beverages for direct human consumption in this country;
- b. were produced by normal and approved methods and not specifically for the purpose of export.

Exported by	Shipped to
Company: WILLIAM MILLARD MOSEY	Country: Japan
Address: 9406 SANTA ROSA RD, BURLINGTON, CA, 90427	Company: ABC Importers
Permit and Associated Registry Number: CA-5-358 / DSP-CA-198	Address: 1 Main Street, Tokyo

Products


Description, Kind, and Type	Number of Cases	Containers/Case	Bottle/Can Vol.	Volume
Apple flavored vodka—30 % alc/v	25	6	750	ml
Esoutron whiskey (aged 4 years in charred, new oak barrels)—40 % alc/v	10	10	750	ml

Rows per page: 10 | 1-2 of 2 | < Back | Next >

Additional Information

(FOR TTB USE ONLY)
The Alcohol and Tobacco Tax and Trade Bureau (TTB) of the U.S. Department of the Treasury confirms that the producer/exporter identified on this certificate holds a permit/registration/brewer's notice issued by TTB as identified by the permit/registry/brewer's notice number listed on this certificate and that the information about the exported product(s) is based on representations made by the producer/exporter.

Completed on: November 22, 2023


Director, International Affairs Division
Alcohol and Tobacco Tax and Trade Bureau
1350 G St. NW, Box 12
Washington, DC 20005

[Download](#) [Print](#)



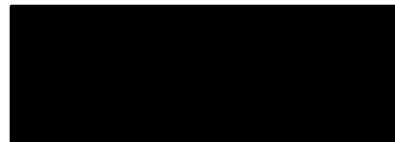
Creating an Electronic Export Certificate

At the bottom of the screen, you have the option to download the certificate as a PDF or print the completed certificate.

(FOR TTB USE ONLY)

The Alcohol and Tobacco Tax and Trade Bureau (TTB) of the U.S. Department of the Treasury confirms that the producer/exporter identified on this certificate holds a permit/registration/brewer's notice issued by TTB as identified by the permit/registry/brewer's notice number listed on this certificate and that the information about the exported product(s) is based on representations made by the producer/exporter.

Completed on: November 3 2023



Director, International Affairs Division

Alcohol and Tobacco Tax and Trade Bureau
1310 G St. NW, Box 12
Washington, DC 20005

Download

Print

Locating or Surrendering an Electronic Export Certificate



Locating or Surrendering an Electronic Export Certificate

To locate a certificate, please input the last 4 digits of the certificate ID number.

If you lost a PDF or would like to print it again, just click on the certificate ID number.

Certificates

View and save active certificates by clicking on the linked certificate number under the Certificate # column. Use the Surrender action to withdraw or remove a certificate. Note: Surrendered certificates are no longer available to share.

Certificate #	Type	Destination	Company	Action
TTB-EC-24036-44942	Certificate of Health	Albania	abc importers	Surrender
TTB-EC-24281-26327	Certificate of Origin	Algeria	1007 co	Surrender
TTB-EC-24281-30462	Certificate of Manufacturing Process	South Africa	123 main st	Surrender
Rows per page: 5	101-103 of 103			Back Next

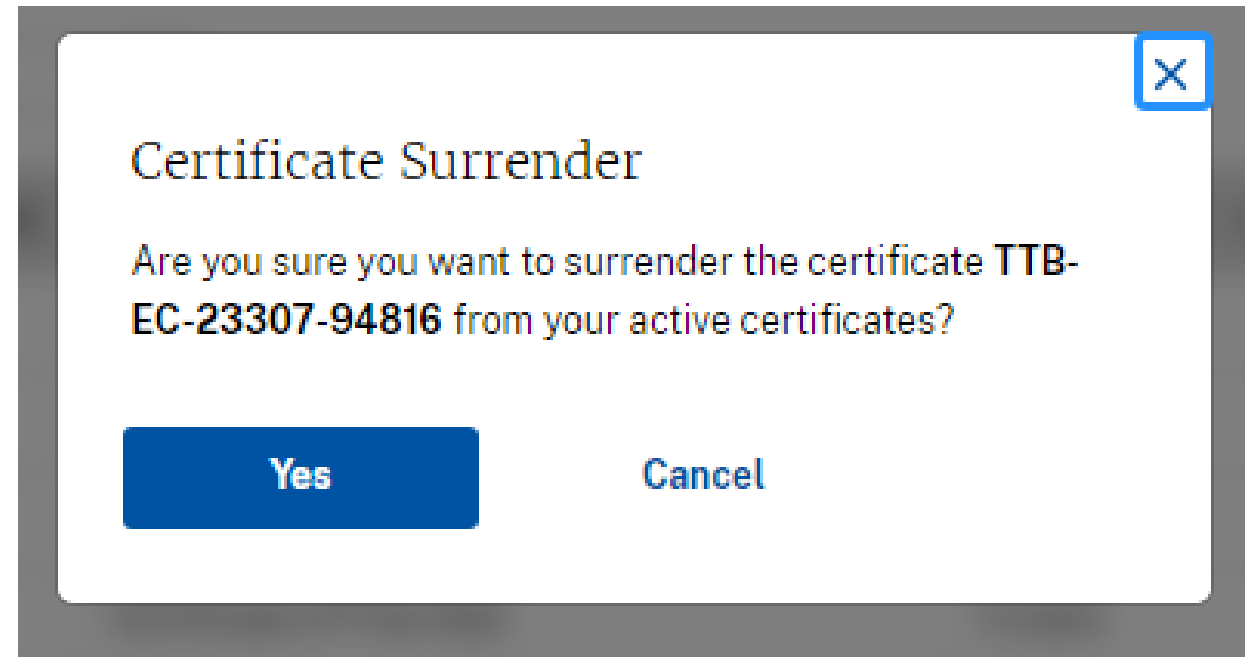
[Export](#)



Locating or Surrendering an Electronic Export Certificate

If you want to surrender the certificate, please enter the certificate ID and click on **Surrender**. In the popup box, click **Yes** to verify that you want to surrender this certificate.

Once finished, it will show the date it was surrendered. You will no longer be able to use, print, or download the certificate.





User Guide for the Electronic Export Certificate System

You can find a step-by-step user guide of our electronic export certificate system here: <https://www.ttb.gov/import-export/itd/electronic-export-certificate-user-guide/access>

This guide covers all of the aspects of the system mentioned in this section of the presentation.

Requirements for Standard Letterhead Export Certificates



Requirements for Standard Letterhead Export Certificates

The standard letterhead certificates are the most commonly requested certificates and accepted by many foreign countries.

Unfortunately, the current template does not allow you to directly add letterhead images. Accordingly, you must save the completed template and add your letterhead separately.

The type of export certificate you are requesting must be typed below the company letterhead.



Requirements for Standard Letterhead Export Certificates

The name and full address (street, city, state, and ZIP code) of the exporting company, as well as the TTB Permit, Registry, or Brewer's Notice Number for the exporting company **must** be provided on the certificate.

All of the information for the foreign importer must be provided in the Shipped To section to include the name of the country, importing company's name, and complete address.



Requirements for Standard Letterhead Export Certificates

In the description section you will list the name of the product and type, the number of cases, bottles per case, and bottle/can volume. This information must be provided in accordance with the importing country's requirements.

Some countries may require an export certificate in order to register the product prior to its first importation. In this case, please put “For registration purposes only.”

If you have more than five products you will need to complete more than one set of certificates.



Requirements for Standard Letterhead Export Certificates

You must ensure that you provide the typed name and title of the authorized signatory for the company beneath the signature line and the date.

The letterhead certificates must contain an original signature by an authorized signatory (no stamps).

The information you entered on the company letterhead is automatically reproduced on the TTB letterhead.



Requirements for Standard Letterhead Export Certificates

If the importing country requires two copies of the certificate (i.e., one on company letterhead and one on TTB letterhead) please ensure you submit both pages of each certificate together **in a pdf format** to exportcertificates@ttb.gov for processing.

Please **do not** split the letterheads when you submit them (i.e. do not submit all company letterheads in one attachment and all TTB letterheads in another).



Export Certificates Letterhead Template

[Company Letterhead Here]

Certificate of [Insert Type Here]

This is to certify that the following listed products, exported by:

Company: [Redacted]

Address: [Redacted]

Permit, Registry or Brewer's Notice Number: [Redacted]

Shipped to:

Country: [Redacted]

Company: [Redacted]

Address: [Redacted]

were produced in the USA and that all products:

- a) comply with the provisions governing the production and release of alcohol beverages for direct human consumption in this country, and
- b) were produced by normal and approved methods and not specifically for the purpose of export.

[Insert additional language required by the importing country]

Description, Kind and Type	Number of Cases	Bottles/Case	Bottle/Can Vol.
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]

Signature:

[Name and title of exporter representative with signing authority certifying to the above]

Date:

[Redacted]

(For TTB Use Only)

The Alcohol and Tobacco Tax and Trade Bureau (TTB) of the U.S. Department of the Treasury confirms that the producer/exporter identified on this certificate holds a permit/registration/brewer's notice issued by TTB as identified by the permit/registry/brewer's notice number listed on this certificate and that the information about the exported product(s) is based on representations made by the producer/exporter.

Done at Washington, DC on _____ (date)

Director, International Affairs Division
Alcohol and Tobacco Tax and Trade Bureau (TTB)
1310 G St. NW, Box 12
Washington, DC 20005



DEPARTMENT OF THE TREASURY
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU

Certificate of [Insert Type Here]

This is to certify that the following listed products, exported by:

Company: [Redacted]

Address: [Redacted]

Permit, Registry or Brewer's Notice Number: [Redacted]

Shipped to:

Country: [Redacted]

Company: [Redacted]

Address: [Redacted]

were produced in the USA and that all products:

- a) comply with the provisions governing the production and release of alcohol beverages for direct human consumption in this country, and
- b) were produced by normal and approved methods and not specifically for the purpose of export.

[Insert additional language required by the importing country]

Description, Kind and Type	Number of Cases	Bottles/Case	Bottle/Can Vol.
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]

Signature:

[Name and title of exporter representative with signing authority certifying to the above]

Date:

[Redacted]

(For TTB Use Only)

The Alcohol and Tobacco Tax and Trade Bureau (TTB) of the U.S. Department of the Treasury confirms that the producer/exporter identified on this certificate holds a permit/registration/brewer's notice issued by TTB as identified by the permit/registry/brewer's notice number listed on this certificate and that the information about the exported product(s) is based on representations made by the producer/exporter.

Done at Washington, DC on _____ (date)

Director, International Affairs Division
Alcohol and Tobacco Tax and Trade Bureau (TTB)
1310 G St. NW, Box 12
Washington, DC 20005

www.TTB.gov

Requirements for Consolidated Chinese Wine Certificates



Requirements for Consolidated Chinese Wine Certificates

General Instructions for the Consolidated Wine Export Certificate:

- China requires that U.S. industry members use the one-page consolidated wine export certificate when exporting wine there.
- The certificate incorporates all three certificates (Certificate of Origin, Certificate of Health/Sanitation, and Certificate of Authenticity/Free Sale).
- If you need a Certificate of Bottling it must be applied for separately using the export certificate letterhead template.



Requirements for Consolidated Chinese Wine Certificates

- **The consolidated Chinese wine export certificate should not be used when exporting to Hong Kong or Taiwan. For exports going to Hong Kong or Taiwan, the export certificate template (letterhead certificates) or APEC model wine certificate should be used.**
- Please fill out the consolidated certificate with all the required information, print out, sign, and submit it to exportcertificates@ttb.gov as PDF files. TTB will stamp approved certificates with the date, a signature, and the TTB seal and return them to the submitter.
- **Please note that approved certificates cannot be emailed back to the submitter, as China requires these documents to contain an original TTB signature and TTB seal.**
- Only one copy of the consolidated Chinese Wine certificate needs to be submitted.



Requirements for Consolidated Chinese Wine Certificates

In order to obtain an approved request, the submitter must (a) be permitted by TTB as a producer or wholesaler, (b) complete all required information in a complete, accurate and truthful manner, and (c) have the certificate signed by a person with signing authority on the company's TTB permit.

Specific Instructions for Filling out the Certificate:

- **For wineries which directly export wine to China:** Please indicate “Same” in all boxes in the Exporter/Wholesaler section.
- **For exporters/wholesalers which export wine to China:** Please provide all the information requested in both the Winery/Bottler/Producer section and the Exporter/Wholesaler section.
- **In the China Importer/Consignee section,** please provide all the information requested for the Chinese importer/consignee who will receive the wine.



Requirements for the Consolidated Chinese Wine Certificates

In the Description of the Wine section, there are five mandatory items (name, brand, origin, net volume, and alcohol content) and three items for use where applicable (varietal or type, vintage, and appellation).

In the Quantity section, please use the format “# Bottles/Case, # Cases”.

In the Bottling Date section, date information is required but lot code information is optional.

In the Signature section, please make sure the person signing the document has signing authority on the company’s TTB permit.

- Please ensure you type the name of the person who signed the certificate and provide their title in the section beneath the signature section.

EXPORT CERTIFICATES | SEPTEMBER 2024 ALCOHOL AND TOBACCO TAX AND TRADE BUREAU



Consolidated Chinese Wine Certificate

Wine Export Certificate (葡萄酒出口证书)

For Wine Products Exported to The People's Republic of China
(此证书仅适用于出口至中华人民共和国的葡萄酒)

This is a Multi-Purpose Certificate used for Certificate of Origin, Certificate of Health/Sanitation and Certificate of Authenticity/Free Sale.
(此证书具有多种用途：可用作原产地证书，健康证书，卫生证书，真品证书以及自由销售证书。)

US Winery/Bottler/Producer (葡萄酒生产厂家)	US Exporter/Wholesaler (出口商/批发商)
US Winery/Bottler/Producer Premises Address (葡萄酒生产厂家地址)	US Exporter/Wholesaler Premises Address (出口商/批发商地址)
US Winery/Bottler/Producer TTB Permit Number (葡萄酒生产厂家登记号)	US Exporter/Wholesaler TTB Permit Number (出口商/批发商登记号)
China Importer/Consignee (中国进口商/收货人)	China Importer/Consignee Address (中国进口商/收货人地址)

We state that (我们声明)：



Consolidated Chinese Wine Certificate

We state that (我们声明):

- a) the products listed here were produced or bottled in the US (以下列出的葡萄酒是在美国生产的或者在美国装瓶的);
- b) that all products comply with the provisions governing the production and release of products for direct human consumption per the laws of the US (葡萄酒的生产过程是完全按照美国政府制定的法规来操作的。产品是符合有关食用酒的生产 and 销售的规定);
- c) the products were produced by normal and approved methods of production and not specifically for the purpose of export (葡萄酒的生产方式是得到批准的，是通常使用的生产流程。生产的葡萄酒不是专门用于出口。);
- d) and the product is authentic and is fit for human consumption in the US (以下列出的葡萄酒确实是在美国生产的，并且符合美国的安全饮用标准。).

Description of Wine: name, brand, varietal or type (where applicable), vintage (where applicable), origin, net volume, alcohol content, and appellation (where applicable). (葡萄酒的名称、品牌、种类(如适用)、年份(如适用)、产地、净含量、酒精度及法定产区(如适用))	Quantity (数量) # Bottles/case, # Cases (#瓶/箱, #箱)	Bottling Date (Lot Code-optional) (装瓶日期)(批号-可选项)



Consolidated Chinese Wine Certificate

Signature (签字)	Date (签字日期)	
Name and title of winery/exporter/wholesaler representative with signing authority, certifying to the above (酒厂或出口商或批发商代表的姓名和职务(签名者应被授予签字的权力))		
For TTB use only (以下仅供 TTB 使用)		
The Alcohol and Tobacco Tax and Trade Bureau of the U.S. Department of Treasury (TTB) confirms that the producer of the wine described in this certificate holds a permit issued by TTB. (确认该证书中所描述的葡萄酒生产者持有 TTB 颁发的许可证.)		
Signature of authorized official of TTB (签字)	Done at Washington, DC on (签字日期) Expiration Date: one year from the stamping date (有效期 1 年)	Seal of TTB (TTB 图章)

Requirements for the APEC Model Wine Certificate



Requirements for the APEC Model Wine Certificate

U.S. wine exported to Asia-Pacific Economic Cooperation (APEC) economies may be accompanied by an APEC Model Wine Certificate (except for wine that is shipped to China).

APEC is comprised of 21 economies (Australia; Brunei Darussalam; Canada; Chile; Chinese Taipei; People's Republic of China; Hong Kong, China; Indonesia; Japan; Malaysia; Mexico; New Zealand; Papua New Guinea; Peru; Republic of Korea; The Republic of the Philippines; The Russian Federation; Singapore; Thailand; United States of America; and Vietnam).



Requirements for the APEC Model Wine Certificate

The purpose of this certificate is to help streamline wine exports to the APEC region in a more efficient manner by consolidating existing certificate requirements into a single certificate usable across the region.

The APEC Model Wine Certificate is a multi-purpose certificate used for Certificates of Authenticity/Free Sale, Certificates of Health/Sanitation, and Certificates of Origin.



Requirements for the APEC Model Wine Certificate

The use and scope of the APEC Model Wine Export Certificate is at the discretion of the importing APEC economy, and it is highly suggested that exporters consult with their importer to ensure they meet all requirements and that they have adopted the certificate in lieu of pre-existing requirements.

The APEC Model Wine Certificate does not affect any agreements in APEC economies that were agreed to previously via free trade agreements, economic partnership agreements, or other types of agreements.

Exporters should refer to instructions for completing the APEC Model Wine Certificate.

Please note that Thailand requires specific language to be added to its certificates (<https://www.ttb.gov/media/70775/download?inline>)

EXPORT CERTIFICATES | SEPTEMBER 2024 ALCOHOL AND TOBACCO TAX AND TRADE BUREAU



APEC Model Wine Certificate

APEC Model Wine Certificate for Wine Shipped Between APEC Economies	
See instructions that accompany this form.	
1. Exporter:	2. Importer/Consignee:
3. Exporter's Address:	4. Importer/Consignee's Address:
5. Exporter's Wine Regulatory License or Permit Information (if applicable):	6. Importer/Consignee's Wine Regulatory Registration Information (if applicable):
7. Exporting Economy: USA	8. Exporting Economy Regulatory Authority and Contact Information: Alcohol & Tobacco Tax & Trade Bureau (TTB) iad@ttb.gov – +1 (202) 453-2260
9. The wine listed on this certificate: a) was produced in the below stated Economy of Origin (subject to trade agreement Rules of Origin, as applicable); and b) was produced by normal and approved methods of production and may be freely sold in the Exporting Economy	
10. Description of Wine, including Economy of Origin: [see instructions]	11. Quantity: [see instructions]



APEC Model Wine Certificate

12. Additional Information from Exporter (if required):

Exporter's Signature: _____ Date: _____

Name of exporter's representative with signing authority, certifying to the above:

For Use By Exporting APEC Economy's Regulatory Authority

13. Additional Information from Exporting APEC Economy's Regulatory Authority (if required):

The Alcohol and Tobacco Tax and Trade Bureau of the U.S. Department of the Treasury (TTB) confirms that the exporter of the wine described in this certificate holds a proper permit or registration issued by TTB as identified by the permit or registration number listed on this certificate and that the information about the exported product(s) is based on representations made by the exporter.

14. Signature of authorized official:

15. Date of signature:

(Expires one year from the stamping date.)

16. Official Seal:

Required Certificates for Wine Exports to the EU



EU Regulation on Wine Certification Requirements

COMMISSION REGULATION (EC) No 555/2008 of 27 June 2008 implemented Council Regulation (EC) No 479/2008 on import requirements for wine to the EU, along with exceptions.

<https://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2008:170:0001:0080:EN:PDF>



Simplified Export Certificate

When wine is exported to the European Union by the winery that produced it, then wineries may self-certify using the Simplified Export Certificate.

The Simplified Export Certificate does not have to be submitted to TTB.

Please consult TTB Industry Circular 2007-2 (<https://www.ttb.gov/public-information/industry-circulars/archives/2007/07-02>) for more information on this certificate.



Simplified Export Certificate

Simplified Export Certificate for U.S. Wine for Export to the European Community	
Commercial document ¹ to accompany wine products originating in the United States of America	
1. Exporter (name and address)	2. Serial number
	4. Competent authority in the US at place of dispatch (name and address)
3. Importer (name and address)	
5. Customs stamp (For official EC use only)	6. Date wine clears EC customs (For official EC use only)
7. Means of transport and transport details	8. Intended place of delivery (if different from 3)
9. Description of the imported product	10. Quantity
In particular: actual alcoholic strength: color of the product:	
11. Certificates	
The product described above is intended for direct human consumption, complies with the conditions governing the production and entry into circulation applicable in the United States of America, has been produced using oenological practices in accordance with the terms of the EC-U.S. Agreement on Trade in Wine, and has been produced by a winery licensed by the Alcohol and Tobacco Tax and Trade Bureau for the production of grape wine and is subject to inspection and control by the office of that agency specified above.	
Federal permit number (winery):	
12. Record of control for EC only. For use by competent authority	13. Signatory's company, Federal permit number and telephone number
	14. Name of signatory
	15. Place and date
	16. Signature

¹ According to Annex III of the Agreement between the European Community and the United States of America on Trade in Wine.



Requirements for VI1 form

The VI1 form is only required when the exporter is not the producing winery. This form is a five-part form and should be submitted with all five parts.

Prior to exportation, the U.S. exporter is required to have each shipment of the product analyzed by a TTB-certified laboratory (a list of TTB-certified laboratories can be found on this link <https://www.ttb.gov/scientific-services-division/chemist-certification-program>).

The laboratory will need to include the results of the analysis on the bottom "analysis" portion of the certificate. The exporter or laboratory should then forward the certificate for TTB to process the form.



Requirements for VI1 form

VI1 FORM

<div>1. Exporter <input type="checkbox"/></div> <div>2. Consignee</div> <div>3. CUSTOMS STAMP (*)</div> <div>4. Means of transport (*)</div> <div>5. Place of unloading (*)</div>		<div>THIRD COUNTRY OF ISSUE: VI1 Serial No:</div> <div>DOCUMENT FOR THE IMPORTATION OF WINE, GRAPE JUICE OR GRAPE MUST INTO THE EUROPEAN COMMUNITY</div>	
		(*) Obligatory only for wines benefiting from a reduced customs tariff. (*) Delete as appropriate. (*) Put an 'x' in the appropriate box.	
6. Marks and reference Nos — Number and nature of packages — Description of product		7. Quantity in litres (*)	
		8. Number of bottles	
		9. Colour of product	
10. CERTIFICATE The product described above () () is not intended for direct human consumption, complies with the conditions governing production and entry into circulation applying in the country of origin of the product and, if intended for direct human consumption, has not been subjected to oenological practices which are not permitted under current Community provisions relating to the import of the product in question. Put name and address of the official agency: Place and date: Signature, name and title of official: Stamp:			
11. ANALYSIS REPORT describing the analytical characteristics of the product described above FOR GRAPE MUST AND GRAPE JUICE: density: FOR WINE AND GRAPE MUST STILL IN FERMENTATION: total alcoholic strength: actual alcoholic strength: FOR ALL PRODUCTS: total dry extract: total acidity: volatile acidity: citric acidity: total sulphur dioxide: () () presence/absence of products obtained from varieties resulting from interspecific crossings (direct producer hybrids) or from other varieties not of the species <i>Vitis vinifera</i> Put name and address of the laboratory: Place and date: Signature, name and title of official: Stamp:			



Requirements for VI1 form

VI1 FORM

1. Exporter <input type="checkbox"/>		THIRD COUNTRY OF ISSUE: VI1 Serial No: _____	
2. Consignee		DOCUMENT FOR THE IMPORTATION OF WINE, GRAPE JUICE OR GRAPE MUST INTO THE EUROPEAN COMMUNITY (¹) Obligatory only for wines benefiting from a reduced customs tariff. (²) Delete as appropriate. (³) Put an 'x' in the appropriate box.	
3. CUSTOMS STAMP (¹)			
4. Means of transport (¹)			
5. Place of unloading (¹)			
6. Marks and reference Nos — Number and nature of packages — Description of product		7. Quantity in t/kg (²)	
		8. Number of bottles	
		9. Colour of product	



Requirements for VI1 form

VI1 FORM

10. CERTIFICATE The product described above <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> is not intended for direct human consumption, complies with the conditions governing production and entry into circulation applying in the country of origin of the product and, if intended for direct human consumption, has not been subjected to oenological processes which are not permitted under current Community provisions relating to the import of the product in question. Full name and address of the official agency:			Place and date: Signature, name and title of official:		Stamp:			
11. ANALYSIS REPORT describing the analytical characteristics of the product described above FOR GRAPE MUST AND GRAPE JUICE: density: FOR WINE AND GRAPE MUST STILL IN FERMENTATION: total alcoholic strength: actual alcoholic strength: FOR ALL PRODUCTS: total dry extract: total acidity: volatile acidity: citric acidity: total sulphur dioxide: <input type="checkbox"/> <input type="checkbox"/> presence/absence of products obtained from varieties resulting from interspecific crossings (direct producer hybrids) or from other varieties not of the species <i>Vitis vinifera</i> . Full name and address of the laboratory:						Place and date: Signature, name and title of official:		Stamp:

Requirements for TTB F5110.42 Certificate of Authenticity Bourbon Whiskey



Requirements for TTB F5110.42

- The distillery's registry number must be listed on the form.
- It can be listed in item 1, item 5, or in the notes section.
- All other information for this form is self-explanatory.



Requirements for TTB F5110.42

TTB F5110.42

DEPARTMENT OF THE TREASURY ALCOHOL AND TOBACCO TAX AND TRADE BUREAU (TTB) Certificate of Authenticity Bourbon Whiskey		Number
1. Consignor (full name and address)		2. Consignee (full name and address)
3. Means of transport Name of Boat, Ship, or Vessel Name of Airline		4. Issuing body United States Department of the Treasury Alcohol and Tobacco Tax and Trade Bureau Notes
5. Serial numbers and marks - Number and kind of packages		6. Gross mass (kg)
		7. Net mass (kg)
		8. Number of casks
		9. Number of bottles
		10. Quantity in liters
11. Observations		
The Alcohol and Tobacco Tax and Trade Bureau certifies that the above Bourbon whiskey was distilled in the United States at not exceeding 160° proof (80° Gay-Lussac) from a fermented mash of grain of which not less than 51% was corn grain (maize), and aged for not less than two years in charred new oak containers.		
Place and date	Signature of authorized Bureau Officer	Seal of the Department of the Treasury
12. Reserved for the customs authorities in the community		

TTB F 5110.42 (7/2005)



Requirements for TTB F5110.42

TTB F5110.42

DEPARTMENT OF THE TREASURY ALCOHOL AND TOBACCO TAX AND TRADE BUREAU (TTB) Certificate of Authenticity Bourbon Whiskey		Number
1. Consignor (full name and address)	2. Consignee (full name and address)	
3. Means of transport		4. Issuing body
Name of Boat, Ship, or Vessel		United States Department of the Treasury Alcohol and Tobacco Tax and Trade Bureau
Name of Airline		Notes
5. Serial numbers and marks - Number and kind of packages		
		6. Gross mass (kg)
		7. Net mass (kg)



Requirements for TTB F5110.42

TTB F5110.42

	7. Net mass (kg)	
	8. Number of casks	
	9. Number of bottles	
	10. Quantity in liters	
11. Observations		
<p>The Alcohol and Tobacco Tax and Trade Bureau certifies that the above Bourbon whiskey was distilled in the United States at not exceeding 160° proof (80° Gay-Lussac) from a fermented mash of grain of which not less than 51% was corn grain (maize), and aged for not less than two years in charred new oak containers.</p>		
Place and date	Signature of authorized Bureau Officer	Seal of the Department of the Treasury
12. Reserved for the customs authorities in the community		

TTB F 5110.42 (7/2006)

Requirements for TTB F5110.58 Certificate of Origin and Age of Distilled Spirits



Requirements for TTB F5110.58

27 CFR 28.104.

- ***The entry of distilled spirits at ports in certain foreign countries is permitted only upon the filing by the importer of an official certificate showing the origin and age of such spirits.***
- An appropriate TTB officer may, on request of the applicant, furnish a certificate showing the origin and age of the spirits described on TTB Forms 5100.11 or 5110.30. Such officer may require supporting documentation to be provided by the applicant.
- ***Certificates of origin and age shall be furnished on Form 2177 (5110.58). Form 2177 (5110.58) may also be issued for distilled spirits removed to a foreign-trade zone, in which case the number and location of the foreign-trade zone shall be shown on the form in lieu of the name of the foreign country.***

Please complete the form in its entirety.



Requirements for TTB F5110.58

TTB F5110.58

DEPARTMENT OF THE TREASURY ALCOHOL AND TOBACCO TAX AND TRADE BUREAU (TTB) Certificate of Origin And Age of Distilled Spirits					
This is to certify that the distilled spirits described in this certificate were produced at the distillery identified below, located in the United States of America, in compliance with the laws of the United States of America and regulations issued under those laws and they were consigned for export to the location shown below.					
PRODUCER				DISTILLERY REGISTRATION NO.	
PREMISES ADDRESS					
LOCATION WHERE SPIRITS ARE TO BE EXPORTED				DATE CONSIGNED FOR EXPORT	
DESCRIPTION OF SPIRITS					
TYPE OF CONTAINER	CONTAINER IDENTIFICATION NUMBER	KIND OF SPIRITS	DATE PRODUCED	TYPE OF COOPERAGE	MONTHS STORED ON BONDED PREMISES
(a)	(b)	(c)	(d)	(e)	(f)
Signature of authorized official of the Alcohol and Tobacco Tax and Trade Bureau				DATE OF ISSUANCE	

TTB F 5110.58 (7/2006)

Alcohol and Tobacco Tax and Trade Bureau



Requirements for TTB F5110.58

TTB F5110.58

DEPARTMENT OF THE TREASURY ALCOHOL AND TOBACCO TAX AND TRADE BUREAU (TTB) Certificate of Origin And Age of Distilled Spirits	
This is to certify that the distilled spirits described in this certificate were produced at the distillery identified below, located in the United States of America, in compliance with the laws of the United States of America and regulations issued under those laws and they were consigned for export to the location shown below.	
PRODUCER	DISTILLERY REGISTRATION NO.
PREMISES ADDRESS	
LOCATION WHERE SPIRITS ARE TO BE EXPORTED	DATE CONSIGNED FOR EXPORT



Requirements for TTB F5110.58

TTB F5110.58

DESCRIPTION OF SPIRITS					
TYPE OF CONTAINER	CONTAINER IDENTIFICATION NUMBER	KIND OF SPIRITS	DATE PRODUCED	TYPE OF COOPERAGE	MONTHS STORED ON BONDED PREMISES
(a)	(b)	(c)	(d)	(e)	(f)
Signature of authorized official of the Alcohol and Tobacco Tax and Trade Bureau					DATE OF ISSUANCE

TTB F 5110.58 (7/2006)

Alcohol and Tobacco Tax and Trade Bureau

Requirements for the Brazilian Certificates of Origin, Analysis, and Typicity



Requirements for the Brazilian Certificates of Origin, Analysis, and Typicity

Brazil currently has three different types of certificates:

- Certificate of Origin
- Certificate of Analysis
- Certificate of Typicity

The forms provided by Brazil must be used for the certificates of Origin and Typicity; letterhead certificates are not accepted by Brazil.

The templates for the certificates of origin and typicity can be found here: <https://www.ttb.gov/itd/export-documents-certificates>.



Requirements for the Brazilian Certificates of Origin, Analysis, and Typicity

Certificate of Analysis

Prior to exportation, Brazil requires each shipment of the product to be analyzed by a TTB-certified laboratory (a list of TTB-certified laboratories can be found on this link <https://www.ttb.gov/scientific-services-division/chemist-certification-program>).



Requirements for the Brazilian Certificates of Origin, Analysis, and Typicity

The Certificates of Origin must have the following information when submitted to TTB:

- For the “Exporter” and the “Producer” items of the document, you must provide the name of the company, company’s complete address, and TTB registry/permit number.
- In order to receive an endorsement/approval from TTB, the Certificate of Origin must also have the below statement above our endorsement in addition to other required language stated on the template on the link above:
- ***The Alcohol and Tobacco Tax and Trade Bureau (TTB) of the U.S. Department of the Treasury confirms that the producer/exporter identified on this certificate holds a permit/registration/brewer’s notice issued by TTB as identified by the permit/registry/brewer’s notice number listed on this certificate and that the information about the exported product(s) is based on representations made by the producer/exporter.***



Requirements for the Brazilian Certificates of Origin, Analysis, and Typicity

CERTIFICADO DE ORIGEM DE BEBIDAS, FERMENTADOS ACÉTICOS, VINHOS E DERIVADOS DA UVA E DO VINHO PARA O BRASIL
CERTIFICATE OF ORIGIN OF BEVERAGES, VINEGARS, WINE AND PRODUCTS OF GRAPE AND WINE TO BRAZIL

Certificado de Origem nº/Certificate of origin no.: País emissor/Issuing country:

Exportador (razão social, endereço e país)/Exporter (Trade name, address and country): [For U.S. exporters, also include permit/registry/brewer's registration number]

Produtor/engarrafador (razão social, endereço e país)/Producer/bottler (Trade name, address and country): [For U.S. producers/bottlers, also include permit/registry/brewer's registration number]

Importador (razão social, endereço e país)/Importer (Trade name, address and country):

Meio de Transporte/Means of transportation: Local de Descarga/Place of unloading:

Produto/Product:

Denominação/Type:	Indicação Geográfica* (se houver)/Geographical Indication* (if any):	Marca/brand:
Nº Lote/Batch no.:		
Tipo da Embalagem/Type of packaging:	Capacidade da Embalagem (L ou Kg)/Packaging Capacity (L or Kg):	Nº de Embalagens/No. of Packages:
		Volume Total (L ou Kg)/Total volume (L or Kg):

*A Indicação Geográfica deve ser a mesma constante no rótulo/The Geographical Indication must be the same as the one on the label

Certificado ou Laudo de Análise nº (referente ao produto acima indicado)/Certificate or Analysis Report no. (referring to above product):

Nome do laboratório/Name of laboratory:

Endereço do laboratório/Address of laboratory:

O estabelecimento produtor ou engarrafador acima especificado exerce no país as atividades de produção ou engarrafamento ou ambas e o(s) produto(s) acima especificado(s) atende(m) o(s) padrão(ões) de identidade e qualidade nacional(is) e está(ão) apto(s) para o consumo no mercado interno./The producing or bottling establishment specified above carries out in the country the activities of production or bottling, or both, and the aforementioned product(s) meet(s) the national identity and quality standard(s) and is(are) fit for consumption in the internal market.

O Departamento de Comércio e Tributação de Alcool e Tabaco (TTB) do Departamento do Tesouro dos EUA confirma que o produtor/exportador identificado neste certificado possui uma licença/registro/aviso de cervejeiro emitido pela TTB, conforme identificado pelo número de licença/registro/aviso de cervejeiro listado neste certificado e que as informações sobre o(s) produto(s) exportado(s) são baseadas em representações feitas pelo produtor/exportador./The Alcohol and Tobacco Tax and Trade Bureau (TTB) of the U.S. Department of the Treasury confirms that the producer/exporter identified on this certificate holds a permit/registration/brewer's notice issued by TTB as identified by the permit/registry/brewer's notice number listed on this certificate and that the information about the exported product(s) is based on representations made by the producer/exporter.

Nome do organismo oficial/ Official agency name:

Endereço do organismo oficial/ Official agency address:

Local e data/Date and place:

Assinatura e carimbo ou assinatura eletrônica do responsável pelo órgão oficial do país de origem ou entidade por ele reconhecida para tal fim
Signature and stamp or electronic signature of the representative in charge of the origin country or entity recognized for this purpose

documento o Laudo de Análise emitido pelo laboratório cadastrado no SISCOLE
Attach to the document the Report of Analysis Analyzed by the laboratory registered in SISCOLE

COMPROVAÇÃO OFICIAL DE TIPICIDADE E REGIONALIDADE DE BEBIDAS ALCOÓLICAS, VINHOS E DERIVADOS DA UVA E DO VINHO PARA IMPORTAÇÃO PELO BRASIL
OFFICIAL FORM FOR TYPICAL AND REGIONAL PRODUCTS FOR ALCOHOL BEVERAGES, WINE, AND DERIVATIVES OF GRAPE AND WINE FOR IMPORT INTO BRAZIL

1. DADOS DO PRODUTOR (Producer Information)

1.1 País de origem (Issuing country): **USA**

1.2 Número de Certificado de Origem (Certificate of Origin No.):

1.3 Nome do estabelecimento (Name of producer):

1.4 Endereço (Address):

1.5 Registro do Estabelecimento no país de origem, se houver (Permit, Registry, or Brewer's Notice Number):

2. DADOS DO PRODUTO (Product Information)

2.1 Denominação do Produto (Product Type):

2.2 Marca (Brand):

2.3 Legislação de referência no país de origem (Legislation in the issuing country):

3. DADOS DA TIPICIDADE (Typical Characteristics)

3.1 Descrição Geral Das Características De Tipicidade (Description of the typical characteristics):

3.2 O produto é característico de alguma região no país de origem? () sim/yes () não/no Caso positivo, qual a região?:
(Is the product from a typical region of its original country? Mark an X in the Yes or No box. If Yes, describe the region below)

3.3 O nome do produto é consagrado na região? () sim () não
Caso positivo, descrever referências que demonstram ser o nome do produto consagrado na região:
(Is the product recognized and valued in the region of its origin? Mark an X in the Yes or No box. If Yes, mention how the name is recognized and valued in the region below)

3.4 O produto é de consumo normal e corrente na origem? () sim/yes () não/no
Caso positivo, relacionar as evidências (dados atuais de produção e consumo na região de origem):
(Is the product for regular human consumption in the country of its origin? Mark an X in the Yes or No box. If Yes, include data on production and consumption below)

4. DADOS DA INSTITUIÇÃO RESPONSÁVEL, LOCAL, DATA E ASSINATURA/CARIMBO (Information on the Official Authority, Place, Date, and Signature/Stamp)

4.1 Órgão oficial credenciado para emissão deste documento cadastrado no sistema SISCOLE: (Official authority accredited to issue this document in the SISCOLE system):
Alcohol and Tobacco Tax and Trade Bureau (TTB)

4.2 Local (Place):

4.3 Data (Date):

4.4 Nome e credenciais do responsável pelas declarações (Name and title of official authority representative):

4.5 Assinatura e carimbo ou assinatura eletrônica passível de verificação do responsável pelo órgão oficial do país de origem ou entidade por ele reconhecida para tal fim. (Signature and stamp from official authority of the country of origin)

O Departamento de Comércio e Tributação de Alcool e Tabaco (TTB) do Departamento do Tesouro dos EUA confirma que o produtor/exportador identificado neste certificado possui uma licença/registro/aviso de cervejeiro emitido pela TTB, conforme identificado pelo número de licença/registro/aviso de cervejeiro listado neste certificado e que as informações sobre o(s) produto(s) exportado(s) são baseadas em representações feitas pelo produtor/exportador./The Alcohol and Tobacco Tax and Trade Bureau (TTB) of the U.S. Department of the Treasury confirms that the producer/exporter identified on this certificate holds a permit/registration/brewer's notice issued by TTB as identified by the permit/registry/brewer's notice number listed on this certificate and that the information about the exported product(s) is based on representations made by the producer/exporter.



Requirements for the Brazilian Certificates of Origin, Analysis, and Typicity

CERTIFICADO DE ORIGEM DE BEBIDAS, FERMENTADOS ACÉTICOS, VINHOS E DERIVADOS DA UVA E DO VINHO PARA O BRASIL CERTIFICATE OF ORIGIN OF BEVERAGES, VINEGARS, WINE AND PRODUCTS OF GRAPE AND WINE TO BRAZIL

Certificado de Origem nº/Certificate of origin no.:		País emissor/Issuing country:	
Exportador (razão social, endereço e país)/Exporter (Trade name, address and country): [For U.S. exporters, also include permit/registration/brewer's registration number]			
Produtor/engarrafador (razão social, endereço e país)/Producer/bottler (Trade name, address and country): [For U.S. producers/bottlers, also include permit/registration/brewer's registration number]			
Importador (razão social, endereço e país)/Importer (Trade name, address and country):			
Meio de Transporte/Mean of transportation:		Local de Descarga/Place of unloading:	
Produto/Product:			
Denominação/Type:		Marca/brand:	
Nº Lote/Batch no.:		Indicação Geográfica* (se houver)/Geographical Indication* (if any):	
Tipo da Embalagem/Type of packaging:	Capacidade da Embalagem (L ou Kg)/Packaging Capacity (L or Kg):	Nº de Embalagens/No. of Packages:	Volume Total (L ou Kg)/Total volume (L or Kg):
*A Indicação Geográfica deve ser a mesma constante no rótulo/The Geographical Indication must be the same as the one on the label			



Requirements for the Brazilian Certificates of Origin, Analysis, and Typicity

*A Indicação Geográfica deve ser a mesma constante no rótulo/*The Geographical Indication must be the same as the one on the label*

Certificado ou Laudo de Análise nº (referente ao produto acima indicado)/*Certificate or Analysis Report no. (referring to above product):*

Nome do laboratório/*Name of laboratory:*

Endereço do laboratório/*Address of laboratory:*

O estabelecimento produtor ou engarrafador acima especificado exerce no país as atividades de produção ou engarrafamento ou ambas e o(s) produto(s) acima especificado(s) atende(m) o(s) padrão(ões) de identidade e qualidade nacional(is) e está(ão) apto(s) para o consumo no mercado interno./*The producing or bottling establishment specified above carries out in the country the activities of production or bottling, or both, and the aforementioned product(s) meet(s) the national identity and quality standard(s) and is(are) fit for consumption in the internal market.*

O Departamento de Comércio e Tributação de Álcool e Tabaco (TTB) do Departamento do Tesouro dos EUA confirma que o produtor/exportador identificado neste certificado possui uma licença/registo/aviso de cervejeiro emitido pela TTB, conforme identificado pelo número de licença/registo/aviso de cervejeiro listado neste certificado e que as informações sobre o(s) produto(s) exportado(s) são baseadas em representações feitas pelo produtor/exportador./*The Alcohol and Tobacco Tax and Trade Bureau (TTB) of the U.S. Department of the Treasury confirms that the producer/exporter identified on this certificate holds a permit/registration/brewer's notice issued by TTB as identified by the permit/registry/brewer's notice number listed on this certificate and that the information about the exported product(s) is based on representations made by the producer/exporter.*

Nome do organismo oficial/ *Official agency name:*

Endereço do organismo oficial/ *Official agency address:*

Local e data/*Date and place:*

Assinatura e carimbo ou assinatura eletrônica do responsável pelo órgão oficial do país de origem ou entidade por ele reconhecida para tal fim
Signature and stamp or electronic signature of the representative in charge of the origin country or entity recognized for this purpose

documento o Laudo de Análise emitido pelo laboratório cadastrado no SISCOLE
Attach to the document the Report of Analysis Analyzed by the laboratory registered in SISCOLE



Requirements for the Brazilian Certificates of Origin, Analysis, and Typicity

Certificate of Typicity (Brazil)

This certificate is requested by Brazil for products that do not meet Brazil's standards of identity for alcohol beverages (such as wines above 14% alcohol by volume).

- One of the biggest errors that is made on this form is an incorrect TTB permit, registry, or distillery number. The statement below must be provided in section 4.5;

The Alcohol and Tobacco Tax and Trade Bureau (TTB) of the U.S. Department of the Treasury confirms that the producer/exporter identified on this certificate holds a permit/registration/brewer's notice issued by TTB as identified by the permit/registry/brewer's notice number listed on this certificate and that the information about the exported product(s) is based on representations made by the producer/exporter.



Requirements for the Brazilian Certificates of Origin, Analysis, and Typicity

COMPROVAÇÃO OFICIAL DE TIPICIDADE E REGIONALIDADE DE BEBIDAS ALCÓOLICAS, VINHOS
E DERIVADOS DA UVA E DO VINHO PARA IMPORTAÇÃO PELO BRASIL
OFFICIAL FORM FOR TYPICAL AND REGIONAL PRODUCTS FOR ALCOHOL BEVERAGES, WINE, AND DERIVATIVES OF GRAPE AND WINE FOR IMPORT INTO BRAZIL

1. **DADOS DO PRODUTOR (Producer Information)**

1.1 País de origem (Issuing country) 1.2 Número de Certificado de Origem (Certificate of Origin No.)

USA

1.3 Nome do estabelecimento (Name of producer):

1.4 Endereço (Address):

1.5 Registro do Estabelecimento no país de origem, se houver (Permit, Registry, or Brewer's Notice Number):

2. **DADOS DO PRODUTO (Product Information)**

2.1 Denominação do Produto (Product Type) 2.2 Marca (Brand)

2.3 Legislação de referência no país de origem (Legislation in the issuing country)

3. **DADOS DA TIPICIDADE (Typical Characteristics)**

3.1 Descrição Geral Das Características De Tipicidade (Description of the typical characteristics)

3.2 O produto é característico de alguma região no país de origem? () sim/yes () não/no Caso positivo, qual a região?:
(Is the product from a typical region of its original country? Mark an X in the Yes or No box. If Yes, describe the region below)

3.3 O nome do produto é consagrado na região? () sim () não

Caso positivo, descrever referências que demonstram ser o nome do produto consagrado na região:

(Is the product recognized and valued in the region of its origin? Mark an X in the Yes or No box. If Yes, mention how the name is recognized and valued in the region below)



Requirements for the Brazilian Certificates of Origin, Analysis, and Typicity

3.4 O produto é de consumo normal e corrente na origem? () sim/yes () não/no
Caso positivo, relacionar as evidências (dados atuais de produção e consumo na região de origem):
(Is the product for regular human consumption in the country of its origin? Mark an X in the Yes or No box. If Yes, include data on production and consumption below)

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4. DADOS DA INSTITUIÇÃO RESPONSÁVEL, LOCAL, DATA E ASSINATURA/CARIMBO (Information on the Official Authority, Place, Date, and Signature/Stamp)

4.1 Órgão oficial credenciado para emissão deste documento cadastrado no sistema SISCOLE: (Official authority accredited to issue this document in the SISCOLE system:)

Alcohol and Tobacco Tax and Trade Bureau (TTB)

4.2 Local (Place)

4.3 Data (Date)

--	--

4.4 Nome e credenciais do responsável pelas declarações (Name and title of official authority representative):

--

4.5 Assinatura e carimbo ou assinatura eletrônica passível de verificação do responsável pelo órgão oficial do país de origem ou entidade por ele reconhecida para tal fim. (Signature and stamp from official authority of the country of origin)

O Departamento de Comércio e Tributação de Alcool e Tabaco (TTB) do Departamento do Tesouro dos EUA confirma que o produtor/exportador identificado neste certificado possui uma licença/registo/aviso de cervejeiro emitido pela TTB, conforme identificado pelo número de licença/registo/aviso de cervejeiro listado neste certificado e que as informações sobre o(s) produto(s) exportado(s) são baseadas em representações feitas pelo produtor/exportador./The Alcohol and Tobacco Tax and Trade Bureau (TTB) of the U.S. Department of the Treasury confirms that the producer/exporter identified on this certificate holds a permit/registration/brewer's notice issued by TTB as identified by the permit/registry/brewer's notice number listed on this certificate and that the information about the exported product(s) is based on representations made by the producer/exporter.



Requirements for the Brazilian Certificates of Origin, Analysis, and Typicity

For faster turnaround, we highly recommend the certificates for Brazil be e-mailed to exportcertificates@ttb.gov because our original signature is the only signature accepted by Brazil.

Signing Authority Requirements for Export Certificates



Signing Authority Requirements for Export Certificates

All export certificates must be signed by a person with power of attorney (POA), or other proper notification of signature authority on file with TTB (when required).

The name on the certificate must match what was given to us on your TTB permit, brewer's notice, registration, or POA, so no abbreviations or nicknames can be used.

Recently we have found that a lot of companies have had a high turnover and need to update their authorized signatories.

Please also note that a myTTB POA for the export certificate module is only sufficient to sign for export certificates generated in myTTB.

* Please submit the name of only **one** authorized signatory on the certificates.



Signing Authority Requirements for Export Certificates

If you are new to the company or aren't sure as to whether you are an authorized signatory, please contact us via email at exportcertificates@ttb.gov.



Signing Authority Requirements for Export Certificates

If you have a Permits Online (PONL) account, you can update the authorized signatories online and submit a Power of Attorney (POA).

If you don't have a PONL account but would like to get one, please follow the directions provided on this link:

<https://www.ttb.gov/ponl/customer-support>.



Signing Authority Requirements for Export Certificates

You may also use either of the following forms to make updates to your authorized signatories:

- [TTB Form 5000.8](#) Power of Attorney
- [Form 5100.1](#) Signing Authority for Corporate Officials

Mail completed form to our National Revenue Center (NRC):

- Director, National Revenue Center
- 550 Main St, Ste. 8002
- Cincinnati, OH 45202-5215

If you have any questions about obtaining signing authority, please contact the NRC at 1-877-882-3277.

Submitting Export Certificates



Submitting Export Certificates

TTB recommends submitting export certificates via email to exportcertificates@ttb.gov.

Submitting export certificates by mail is also permitted but will result in longer processing times.

Exportcertificates@ttb.gov is the required email for export certificate submissions and is the only email export certificates should be submitted to unless otherwise directed.

You will receive a faster response time if there are no issues or errors with your submission.



Submitting Export Certificates

Please ensure that you have reviewed your certificates for accuracy prior to submitting to IAD.

When you submit your export certificates you must ensure that you include:

- any special instructions,
- export certificates,
- return address or a prepaid shipping label from USPS, UPS, or FedEx (if you want to be able to track and expedite your documents).

All electronic documents must be submitted in an Adobe PDF format (.pdf). No other formats will be accepted because they alter the size of the export certificates when printed which causes rejection and delays.



Submitting Export Certificates

You may also mail in the export certificates. TTB encourages requestors to submit export certificates electronically to TTB so that exporters may get their products to foreign marketplaces as soon as possible.

When you submit your certificates via mail please ensure you submit a business card or point of contact information (name, email, and phone number) with your certificates in case there are any errors or questions in regard to your submission.



Submitting Export Certificates

If you are submitting your export certificates using USPS, please use the following address:

Alcohol and Tobacco Tax and Trade Bureau (TTB)

International Affairs Division

Attn: Export Certificate Program

1310 G St. NW, Box 12

Washington, DC 20005



Submitting Export Certificates

If you are submitting your export certificate requests through a commercial carrier (e.g. FedEx or UPS), please use the following address:

Alcohol and Tobacco Tax and Trade Bureau (TTB)
International Affairs Division
Attn: Export Certificate Program
1310 G St. NW, Suite 300E
Washington, DC 20005

Changes or Updates to Export Certificates



Changes or Updates to Export Certificates

Any modifications or corrections that need to be changed must be done by the industry member (IAD will not annotate changes on behalf of industry members).

If you need to modify or correct export certificates that have been submitted, you should do so immediately and indicate that the submission is a “REVISION” in the subject line.

If the certificates have already been processed and returned you will have to submit a new submission with the corrections and a new prepaid shipping label.

Timeframes and Status Updates



Timeframes and Status Updates

We aim to have all export certificates processed within 15 calendar days.

Unexpected events may cause delays in normal processing.

Please be mindful of these timeframes when submitting your export certificates.



Timeframes and Status Updates

Unless it is an urgent request, please email us to inquire about the status of applications only if we have exceeded the maximum processing time described, and after you have already checked the status of your prepaid label, if provided.

The best way to receive an update on the status of your submission is to send an email to exportcertificates@ttb.gov.



Timeframes and Status Updates

At this time, export certificates are mailed back to industry members.

Plan Ahead!

We recommend that you plan ahead and submit documents in a timely manner, especially around the holidays and end of the year.

Apostilles



Apostilles

An apostille certifies a document issued by the federal government for recognition by countries of the 1961 Hague Convention.

Apostilles for documents that are signed by TTB (such as export certificates) are done through the State Department. The inquirer will need to obtain an export certificate from TTB first, and then submit it to the State Department once they receive it back.

Details on the apostille process are available at <https://travel.state.gov/content/travel/en/legal-considerations/judicial/authentication-of-documents/apostille-requirements.html>.

Common Export Certificate Errors



Common Export Certificate Errors

Not providing the typed name and title of the authorized signatory below their signature.

- The only certificates that do not require the signatory's typed name and title are the VI1 Form and TTB forms 5110.58 and 5110.42.

The person signing the export certificate isn't an authorized signatory on file with TTB or doesn't have a TTB approved power of attorney for the company.

- We cannot process an export certificate if it is not signed by someone with signing authority or power of attorney. This is the most common reason for delayed TTB approval.



Common Export Certificate Errors

The export certificate submitted doesn't comply with the format on our template.

- Please use the template provided on our website and ensure you provide all the requested information.
- TTB requires that the physical address (street, city, state and ZIP code) provided on the export certificates, match the address on file with your permit with TTB.



Common Export Certificate Errors

When incorrect TTB permit, registry or brewer's notice numbers are submitted it slows down processing time because we aren't able to see if the company is compliant with the requirements or if the certificates were signed by an authorized signatory.

- Please provide the TTB permit, registry, or brewer's notice numbers listed on the TTB permit for the company on the certificates.



Common Export Certificate Errors

Not providing a return mailing address or prepaid shipping label.

Please ensure that you provide a prepaid shipping label with your submission if you want to be able to track your documents and receive an expected delivery date.

- If you provide a return mailing address for return via USPS regular mail, please understand that there is no way to provide an expected delivery date or to track the documents.

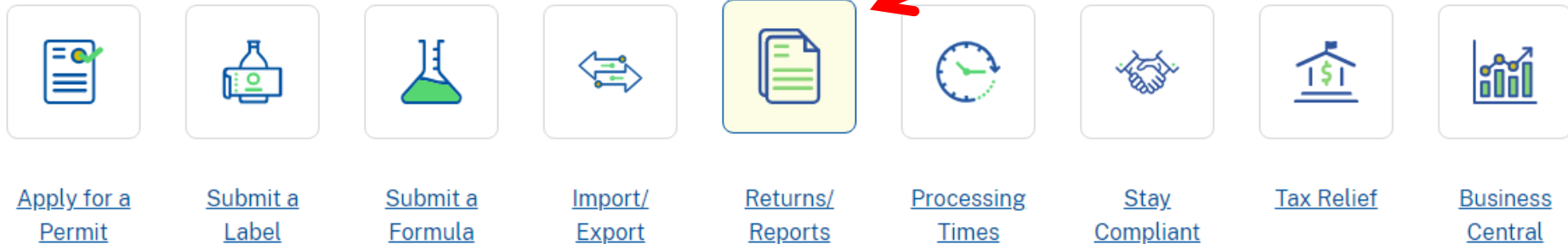
Export Resources



Locating Forms on TTB.gov

Visit **TTB.gov** for forms and form resources

Business Tools



All TTB Forms

- [Search TTB Forms](#)
- [View All Forms](#)



TTB Certified Chemists

Some foreign governments require lab analysis as a condition of entry. While TTB's laboratories do not analyze exported products, TTB offers a Chemist Certification Program for the export of beverage alcohol to foreign markets. (<https://www.ttb.gov/scientific-services-division/chemist-certification-program>)



TTB Newsletter

The TTB Newsletter (<https://www.ttb.gov/ttb-newsletter>) is our weekly electronic news source. Each edition contains the top TTB news of the week and other helpful information about TTB and the federal alcohol and tobacco laws and regulations we enforce.

It is a great way to keep up to date with the latest from TTB!



Other Export Resources

U.S. Department of Agriculture - Foreign Agricultural Service

U.S. Department of Commerce - International Trade Administration
[Export.gov](https://www.export.gov)

U.S. Department of State



Questions?

If you have any export certificate questions, please see our frequently asked questions on this website

<https://www.ttb.gov/faqs/alcohol#ecp>.

If you have any questions/concerns with the information provided in this webinar, please email your inquiry to exportcertificates@ttb.gov.



Contact Information

TTB National Revenue Center

- Phone: 877-882-3277
- Contact NRC Online (<https://www.ttb.gov/contact-nrc>)

TTB International Affairs Division

- Phone: 202-453-2260
- Contact IAD Online (<https://www.ttb.gov/contact-iad>)

Rani J. King

- Phone: 202-453-2165
- Email: exportcertificates@ttb.gov *This is the best method to reach me.



Please take a few minutes to provide feedback
on this webinar:

<https://www.ttb.gov/survey>

